

REMOTE LEARNING AT NOTTINGHAM COLLEGE 2021

If students test positive for COVID-19 and are required to isolate then the College will:

Use the College processes for students who are absent for any form of illness. Study resources are available on the College virtual learning platforms. Study packs will be sent out where appropriate. If it is possible for a student to access a live lesson via Microsoft Teams or Google classroom, they will be made aware.

If the College is told by either local or national Government that we have to restrict access to College sites as a result of a new local or national COVID-19 outbreak, we will aim to:

Retain face to face, on-campus teaching for vulnerable students and those with key worker parents. Review delivery patterns and work on two options.

- 1) Split a course group into A and B and design a two week delivery pattern. Week 1 group A in College, usually focussing on practical work with group B doing theory online classes or work packs from home. Week 2, the groups will switch over.
- 2) Reduce the number of students who come in on any week. The split will be decided by each curriculum area. For example, only students on Level 1 and 2 courses come in on week 1 and Level 3 students come in on week 2. Online classes would be available for those not in College.

If the College is told by either local or national Government that we have to close the College sites as a result of a new local or national COVID-19 outbreak we will aim to:

Deliver remotely for the vast majority of our full time courses, either online or in some circumstances, through the provision of printed learning materials that have been sent home. Many of our part time GCSEs, functional skills and ESOL classes and many of our adult programmes will be moved online. Local information from your area will be provided.

Our adult short courses, in particular our community-based courses and our creative evening courses, will have to be postponed until Government guidance allows us to re-open. A range of online adult programmes however, will be available and a link will be found here.

For our apprentice learners, their day release programme will be delivered online. Employer visits will be restricted to those allowed according to Government guidance and where employer COVID-19 risk assessments have been conducted and copies retained.

Timetables will remain the same where possible as this helps to keep a solid routine in place for our learners. We will continue to assess students' understanding, check their progress and provide feedback to help them improve. If this occurs at a time when exams would take place, we will follow Government guidance on how to achieve final grades.

Online tutorials to support student wellbeing, the delivery of virtual enrichment activities as well as booked one-to-one sessions will continue to go ahead.

Any students who are on work experience will be given guidance as to whether they should continue. This information will be provided by the relevant tutor.

In all circumstances

We expect our students to:

- Engage with their remote learning as per their timetable;
- Keep in contact with their tutors and attend personal tutorials;
- Engage with the self-study materials that have been provided by teachers; and,
- Check emails, eILP and Interact to keep on top of updates from the College and from their classes.

Campus openings

We expect our campuses to remain open for those students who are deemed vulnerable or have key worker parents / carers.

For students with additional support needs, particularly those with special educational needs, we would aim to keep our specialist Stapleford Campus open four days a week, to provide continued onsite learning and support.

Equipment

If students do not have a device, suitable internet connectivity or an appropriate environment for learning, students should talk to their tutors and arrangements for attendance may be able to be made, or equipment provided

We can, and will, provide laptops and internet dongles to students who alert us to issues with equipment and internet access. Please speak to your tutor in the first instance.