2020 ENTRY

University-level courses

NOTTINGHAM COLLEGE
<table>
<thead>
<tr>
<th>Topic</th>
<th>Pages</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome</td>
<td>2-3</td>
</tr>
<tr>
<td>Our City</td>
<td>4-5</td>
</tr>
<tr>
<td>Our 2020 vision</td>
<td>6-7</td>
</tr>
<tr>
<td>Student life</td>
<td>8-9</td>
</tr>
<tr>
<td>Accommodation</td>
<td>10-11</td>
</tr>
<tr>
<td>Graduation</td>
<td>12-13</td>
</tr>
<tr>
<td>Quality assurance</td>
<td>14-15</td>
</tr>
<tr>
<td>Working with employers</td>
<td>16-17</td>
</tr>
<tr>
<td>Not quite ready for University-level</td>
<td>18-19</td>
</tr>
<tr>
<td>Fees and finance</td>
<td>20-21</td>
</tr>
<tr>
<td>Supporting your studies</td>
<td>22-23</td>
</tr>
<tr>
<td>Choosing the right level</td>
<td>24-25</td>
</tr>
<tr>
<td>What can I study?</td>
<td>26-27</td>
</tr>
<tr>
<td>Art, Design, Fashion and Photography</td>
<td>28-39</td>
</tr>
<tr>
<td>Business, Law and Accounting</td>
<td>40-49</td>
</tr>
<tr>
<td>Computing</td>
<td>50-53</td>
</tr>
<tr>
<td>Construction and the Built Environment</td>
<td>54-57</td>
</tr>
<tr>
<td>Early Years and Supporting Learning</td>
<td>58-63</td>
</tr>
<tr>
<td>Engineering</td>
<td>64-71</td>
</tr>
<tr>
<td>Health, Social Care and Science</td>
<td>72-79</td>
</tr>
<tr>
<td>Hospitality, Tourism and Aviation</td>
<td>80-85</td>
</tr>
<tr>
<td>Media, Film and Digital Technologies</td>
<td>86-93</td>
</tr>
<tr>
<td>Music and Performance</td>
<td>94-105</td>
</tr>
<tr>
<td>Sport</td>
<td>106-109</td>
</tr>
<tr>
<td>Teacher Training</td>
<td>110-119</td>
</tr>
<tr>
<td>Application process</td>
<td>122-125</td>
</tr>
<tr>
<td>Entry requirements</td>
<td>126-127</td>
</tr>
<tr>
<td>Our campuses</td>
<td>128-129</td>
</tr>
<tr>
<td>Contact us</td>
<td>130-131</td>
</tr>
</tbody>
</table>
Investing in my future
Finding the right course and the right place to study is a big decision. This guide will help answer some of your questions and give you a flavour of what life is like as an undergraduate student here.

Nottingham College is one of the largest colleges in the country and hundreds of students choose to come to us each year to study their higher education course and here’s why:

- 96% of our students from 2017/18 were in employment or further study 6 months after completing their course.
- A Quality Assurance Agency review in 2017 saw the College receive the highest level of judgements.
- Our graduates go on to work for some of Nottingham’s top companies such as Boots, Experian and Speedo.
- Our smaller class sizes mean you get much more personal tutor contact to support you on your course.
- Our fees are cheaper than many other institutions.

Nottingham College was formed in June 2017 following the successful merger of Central College and New College. So students will now benefit from:

- A fabulous college experience from the excellent resources and lecturers from both previous colleges.
- Investment in teaching, learning and the whole college estate to improve our offer to you.
- A wider variety of courses and subjects at degree-level than ever before.
- Stronger links with businesses which will open up more employment opportunities and better career prospects for you.
- What’s more, both colleges were graded ‘Good’ by Ofsted in 2016.

Come and visit us

Our Open Events run throughout the year.
You can find details about the next one at: nottinghamcollege.ac.uk
Our City

A culturally diverse city right at the heart of England, Nottingham boasts a rich heritage, thriving arts scene and a hotbed of creativity and innovation, making it the city of choice for over 60,000 students who live, work and study here.

Retail therapy
Nottingham is home to some of the best shopping outside of London. From top brands in the city centre, to the trendy boutiques and vintage shops tucked away in the winding backstreets of fashionable Hockley, there’s enough to satisfy even the most die-hard shopaholic.

Out on the town
Nottingham is famed for its buzzing nightlife and can boast more pubs, bars and restaurants per square mile than any other city in Europe. From popular gig venues like Motorpoint Arena Nottingham, Rock City, Jam Café and the Bodega, to fashionable cocktail bars like Coco Tang, Nottingham’s nightlife has something to suit all tastes. Nottingham has been awarded with a Purple Flag Award for eight years in a row, recognising the variety, safety and clean standards of the city’s nightlife.

Tempt your taste buds
For those who love to eat out, Nottingham has plenty of choice. From popular chain restaurants and independent eateries, to the Michelin-starred fine dining on offer at Restaurant Sat Bains, you’re sure to find something to tickle your taste buds. A well-developed café culture means Nottingham is the perfect place to while away a quiet afternoon.

A sporting city
Nottingham is also a fantastic city for sport, home to such world-class venues as Trent Bridge Cricket Ground, the National Ice Centre, the National Water Sports Centre and the Nottingham Tennis Centre to name a few. The city’s famous football teams; Nottingham Forest (twice European champions) and Notts County (oldest league club in the world) are only the width of the River Trent apart!
A bit of culture
If you’re in the mood for a bit of culture, the Nottingham Playhouse is well known for its boundary-pushing performances, whilst the Theatre Royal and its neighbour the Royal Concert Hall host world-class productions of theatre and music year round. Alternatively, you could try exploring Nottingham’s flourishing art scene, including one of the largest galleries of contemporary art in the country, the Nottingham Contemporary.

Great career prospects
The diverse Nottinghamshire economy provides excellent career opportunities for our graduates. Nottingham is home to many internationally renowned companies including Boots UK Ltd, E.ON, Speedo, Experian and Paul Smith. Our City (Adams) campus is located in the thriving Creative Quarter which has seen a new wave of design and development talent emerging in the city, fuelling a booming creative and digital sector.
Our 2020 Vision
Nottingham College is proud to launch the vision for our new city-centre campus, set to open in September 2020. At Broad Marsh East in the new ‘Southern Gateway’, this part of the city’s historic Canalside area is being redeveloped with £250 million worth of new infrastructure.

Our new college campus will:
• Create an inviting and accessible learning centre that actively encourages local businesses and the wider community into the building.
• Create a high-quality and distinctive beacon for education in Nottingham.
• Foster and support links to employers and industry, including the potential for shared use of social and meeting spaces and specialist facilities. It will also provide new business incubation and office space.
• Provide industry-standard vocational learning, training facilities and resources.
• Create a safe and secure space for learners, their families and the wider community.
• Create a flexible and adaptable space that will enable us to respond to changing curriculum and business needs.

In regenerating the site, we aim to:
• Provide an attractive landmark building that complements this historic area.
• Enhance the ‘public realm’ aspects of the site for the benefit of local people.
• Help create a new city-centre destination – an area of our city that will be safe, accessible, well-connected and beautiful.
• Bring new businesses and new visitors to the area for the benefit of the community.

Specialised facilities will include:
• Refectory
• Theatre with associated studios and training spaces
• Training restaurant and bar
• Media studios
• Music studios
There are plenty of opportunities to get involved in student life outside of the classroom, with all sorts of hands-on experiences to explore.

**Students’ Union**
Our Students’ Union is run by students for students, working hard to make sure you get the most from your total student experience here.

Our SU offers you the chance to take part in events and activities throughout the year. If there is an activity you are particularly interested in, they can also set up a club or society so you can take part on a regular basis.

Our SU is part of the National Union of Students (NUS), a confederation of over 600 student unions from across the UK that campaigns on behalf of students on a variety of critical issues.

All our students are entitled to buy an NUS Extra card, giving you access to hundreds of great savings both online and in shops, as well as at restaurants and cinemas.

**Higher education student reps**
We have student representation at all levels of College decision-making to continually improve your experience here. You can boost your CV and have your say by becoming a student rep!

**Sporting opportunities**
You’ll get chance to choose from a range of sporting activities. From rugby to hockey and from football to cricket, you can keep fit and make great friends in the process.

**Nottingham Trent Students’ Union Partnership**
Our special relationship with Nottingham Trent Students’ Union (NTSU) means that our university-level students can become part of the city’s wider undergraduate student community by accessing NTSU facilities such as:

- cafés and bars
- retail outlets
- gigs and ticketed events*
- volunteering
- trips
- Freshers’ Week activities

*NTSU reserves the right to prioritise certain events/activities to NTU students only.*
Nottingham College has been awarded with the highest level of judgement possible by the Quality Assurance Agency, recognising the College’s impressive academic achievement at higher education level.
Living in student accommodation is a great way to meet new people, gain independence, share experiences and really get to enjoy the best of student life.
Nottingham College does not own or operate any halls of residence itself, however, there are many accommodation choices within easy reach of our campuses and we are happy to provide information on those options most suitable for you. The following halls are conveniently placed for our campuses:

### Student halls in Nottingham City Centre

The Glasshouse – Union Road, NG3 1FG  
[wearehomesforstudents.com](http://wearehomesforstudents.com)

Goldsmith Court – Chaucer Street, NG1 5LG  
[mystudenthalls.com](http://mystudenthalls.com)

iQ Exchange – 143 Lower Parliament Street, NG1 1EE  
[iqstudentaccommodation.com](http://iqstudentaccommodation.com)

Lace Market Studios – 7 Belward Street, NG1 1LB  
[host-students.com](http://host-students.com)

Liberty Point – Curzon Street, NG3 1DJ  
[libertyliving.co.uk](http://libertyliving.co.uk)

Six Degrees – 23 St Mark’s Street, NG3 1DE  
[sixdegreesnottingham.co.uk](http://sixdegreesnottingham.co.uk)

Study Inn – Clarendon Street, NG1 5NT  
[studyinn.com](http://studyinn.com)

Trinity Square – North Church Street, NG1 4BR  
[derwentstudents.com](http://derwentstudents.com)

### Student halls outside the City Centre

Cotton Mills – Norwood Road, NG7 3BR  
[cottonmills.co.uk](http://cottonmills.co.uk)

Graystacks – 171 Castle Boulevard, NG7 1GY  
[mezzino.co.uk](http://mezzino.co.uk)

Manor Village – 160 Faraday Road, NG7 2DU  
[manorvillages.co.uk](http://manorvillages.co.uk)

Nottingham Square – Russell Street, NG7 4FL  
[wearehomesforstudents.com](http://wearehomesforstudents.com)

### Private-sector rental properties

Because of the city’s popularity as a place to study, there are lots of private-sector student houses and flats within a convenient distance of all our campuses. Please check local newspapers or online for the latest vacancies. These websites have been suggested by current students as being useful:

- [rightmove.co.uk](http://rightmove.co.uk)
- [spareroom.co.uk](http://spareroom.co.uk)
- [easyroommate.com](http://easyroommate.com)
- [padsforstudents.co.uk](http://padsforstudents.co.uk)
- [universitycribs.co.uk](http://universitycribs.co.uk)
- [unipol.org.uk](http://unipol.org.uk)

Whilst we endeavour to provide information regarding local accommodation options, this cannot be considered as an endorsement or recommendation of these properties or the owners/landlords concerned. Nottingham College has no financial, contractual or other relationship with private accommodation providers. You should always read contracts carefully and, if necessary, take independent advice before entering into a legally-binding agreement.
It’s your time to shine

The highlight of a student’s Higher Education course is ultimately the Graduation ceremony.

Your Graduation Day should be one of the proudest days of your life. After all your hard work, your efforts will be recognised in front of family, friends and fellow graduates at a prestigious event held in Nottingham.

In 2018 the event was held at the Royal Concert Hall in front of more than 1,100 invited guests as around 250 graduates collected their certificates on stage.
The latest DLHE survey shows that 96% of graduates were in employment or further study within six months of graduating from the College.

*Destinations of Leavers from Higher Education (Published Summer 2018)*

This momentous occasion marks the start of an exciting new chapter for our graduates, whether that’s continuing in education or embarking on a new career. Hopefully they will look back at their time at Nottingham College with fond memories and I wish them the very best for the future.”

John van de Laarschot, Nottingham College CEO
In 2017 Nottingham College was awarded the highest level of judgements possible by the Quality Assurance Agency (QAA), recognising the College’s impressive academic achievements at HE level.
The QAA Higher Education Quality Review, provided an expert judgement on the College’s academic standards and look specifically at how providers consider the interests of students and how they uphold the rigour of HE academic study.

The review identified no specific improvements for the College to make, only areas of development to further strengthen its offer.

The overall findings and final judgement demonstrates “confidence” in the areas of both academic standards and the student academic experience, which were found to meet UK regulatory requirements.

The main areas of praise for the College were:

- Clear alignment of our HE courses with regional skills priorities
- High employment rates for our graduates as a result of experts from industry, employers and professional bodies having input on courses
- Clear demonstration of courses upholding HE benchmarks for levels of achievement and content
- Strong support from the highest levels at college for staff (lecturers) to perform as academics with ‘freedom’ to do so
- Reporting of quality assurance is positive and includes healthy collaboration with University Partners
- An innovative HE assessment policy that staff use to mark and assess effectively and, moreover, help students be clear about how and why they are being assessed in learning
- Extensive training and events for staff with University partners to network, share ideas and best practice
- Students are consulted an involved in developing policies to enhance their own learning experience
- High levels of commitment by staff to support all students and a very highly valued academic coaching service.

The Office for Students

Nottingham College is proud to announce that we are Office for Students (OfS) registered. This means that we meet OfS benchmark requirements for course quality, academic standards, student support, student protection and more.

The Office for Students (OfS) is the independent regulator of higher education institutions in England. Nottingham College is listed in the OfS register of higher education providers.

Access and Participation Plan

As part of OfS registration, our Access and Participation Plan has been approved. This details an ongoing commitment to fair access and support for students. The Plan clearly sets out how we will improve equality of opportunity for under-represented groups to access, succeed in and progress from higher education.

Student Protection Plan

A Student Protection Plan sets out what students can expect to happen should a course, campus or institution close. Our Plan is approved by the OfS and will be reviewed annually.

You can find out more about the work of the OfS at: www.officeforstudents.org.uk

For any enquiries concerning these plans- please contact the University Centre Office on 0115 838 0541 or email he.enquiries@nottinghamcollege.ac.uk
It’s our job to get you ready for a successful and fulfilling career.

With this in mind, all our courses are designed to equip you with the skills and experience that employers are looking out for, to help you stand out from the crowd.
Industry Experience

We work in partnership with a wide range of local, national and international organisations – including: Boots UK, Disney World®, Capital FM, Thomas Cook, Camp America, Fairmont Hotels Canada, De Vere Hotels, Barclays Bank, NHS England, Nottingham Playhouse, Nottingham City Council, Paul Smith and Speedo to name just a few.

These partnerships ensure our courses reflect the realities of the modern workplace and our facilities remain relevant and up to date. Most of our courses include work placements and many offer live briefs with employers where you’ll be asked to deliver projects to help solve real-life problems.

Our lecturers bring industrial experience and contacts to the classroom, and can offer advice and guidance on possible career choices.

Many of our students have opportunities to go on work placements, work on live briefs with employers or meet visiting guest speakers from industry. You’ll be encouraged to enter local and national competitions, make industry contacts and put your knowledge and skills into practice.

If you’re in employment and are looking to progress your career with a university-level course or part-time professional qualification, you have plenty of part-time options to choose from in this guide to fit around your working life.

Enterprise

Many of our students move on to set up their own successful businesses from initiatives developed during their studies. You’ll receive plenty of advice and support if you need it.

Many of our courses include a strong emphasis on entrepreneurship. You’ll get to meet people, network with businesses around Nottingham and help develop projects within the local community.

Increase your earnings

You’ll already know that by completing a university-level course you could significantly increase your earning potential and open the door to more rewarding career choices.

Studying as an undergraduate at college offers you a more affordable route to your dream career.

All our courses are designed to equip you with the skills and experience that employers are looking for, to help you stand out from the crowd.

Over the last few years, we’ve had a host of top names dropping in to share their advice and experience: from Wayne Hemingway, Marco Pierre White, Jamie Oliver, to major players from the BBC, Sky, Instagram, Facebook and many more.

Links with employers

Many of our students have opportunities to go on work placements, work on live briefs with employers or meet visiting guest speakers from industry. You’ll be encouraged to enter local and national competitions, make industry contacts and put your knowledge and skills into practice.

96% of our graduates are in employment within 6 months of graduating*

This rivals some of the UKs top universities and demonstrates that by choosing Nottingham College, you’re not only investing in your degree but also enhancing your potential career prospects in the future.

*Destination of Leavers from Higher Education Survey published Summer 2018
Foundations for success

Access to Higher Education Diplomas - Level 3

If you want to go to university, but don’t have the necessary traditional qualifications (like A Levels) to apply, an Access to HE course could be the answer.

You’ll learn in a relaxed, friendly environment in small groups at a pace that suits you. You’ll study for a year and successful completion of the course will allow you to start a degree-level qualification. Access to HE Diplomas are widely accepted by universities.

Our Access to HE courses are available in a range of subjects such as art and design, business, criminal justice and policing, media, nursing and midwifery, science, social sciences and teaching. Please check our websites for full, up-to-date details.

If you’re aged 19-23 and it’s your first full Level 3 course, an Access to HE Diploma could be free. Alternatively, if you’re aged 19 or over Advanced Learner Loans are now available to help cover the cost of returning to education.

You only need to start paying back your Advanced Learner Loan when you’ve finished your course and you’re earning more than £25,000 a year. With Access courses, if you then progress to complete a Student Finance England-funded university-level course, the balance of your Advanced Learner Loan will be written off.
Foundation Diploma in Art and Design

Level 3/4 (Post-A Level)

This one-year, full-time course will equip you with the skills and knowledge needed for progression to a university-level course or employment. It provides an exciting and stimulating creative platform for you to bridge the gap between Level 3 study and prestigious creative arts university courses.

We offer you a rich and diverse programme of experimentation so you can focus your creative priorities. You’ll get the opportunity to take part in study trips and we’ll support you to build your portfolio. Please check our websites for more details.
Fees and finance

Our fees for full-time foundation degrees, HNC/HNDs and BA (Hons) top-up degrees in the 2019/20 academic year are £8,250.

Please contact us for details of our planned fees for 2020/21.

Student loans become due for repayment after you graduate and start earning more than £25,000 a year*. The amount you pay back is linked to the amount you earn.

Studying for a university-level qualification is an investment in your future and you will be looking to get the best value for your money.

That’s why our fees are set at more affordable levels than most universities, allowing you to achieve a full degree at a lower cost. We want our courses to be widely accessible, so we’ve put together a support package in the form of cash bursaries to provide financial help.

Central government provides financial support, meaning that you don’t have to pay the fees upfront. Students can also apply for a maintenance loan to help with living costs and help with childcare expenses. From 2018-19, maintenance loans are available to some part-time students.

To receive an estimate of what student finance you may receive go to: www.gov.uk/student-finance-calculator

---

### Full-time Student Support

<table>
<thead>
<tr>
<th>Tuition Fee</th>
<th>(repayable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Loan</td>
<td>(repayable)</td>
</tr>
<tr>
<td>Disabled Students' Allowance (DSA)</td>
<td>(non repayable)</td>
</tr>
</tbody>
</table>

### Support for Students with Dependants

- Childcare Grant
- Parents’ Learning Allowance
- Adult Dependents Grant

### Part-time Student Support

<table>
<thead>
<tr>
<th>Tuition Fee Loan</th>
<th>(repayable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintenance Loan</td>
<td>(repayable depending on subject)</td>
</tr>
<tr>
<td>Please check with your national student finance service before applying</td>
<td></td>
</tr>
<tr>
<td>Disabled Students' Allowance (DSA)</td>
<td>(non repayable)</td>
</tr>
</tbody>
</table>
Tuition fee loan
This is a loan to cover the tuition fee for your course. The loan is paid directly to the college in three instalments, one per term.

Maintenance loan
These are available to help students with their everyday living costs (such as housing, food and travel). The exact amount you can borrow depends on your household income and whether you live away from home or not.

Childcare Grant, Parents’ Learning Allowance and Adult Dependants’ Grant
If you have dependants who rely on you financially, you can apply for extra support in the form of non-repayable grants to help support you during your studies. Assessment is based on your household circumstances and will vary from student to student.

Nottingham College Bursaries
We want our courses to be accessible to students from any background, so we’ve put together a cash support package in the form of non-repayable bursaries to provide financial help where it’s really needed.

Details for 2020-21 will be advertised once approved by the university regulator – the Office for Students (OfS). Check our website www.nottinghamcollege.ac.uk for more information.

Funding for Employers and Higher Apprenticeships
Funding may be available for employers looking to upskill their employees through a Higher Apprenticeship or part-time university-level course.

Our Business Engagement team will be able to advise on current sources of funding. Contact the team on 0808 168 7087 or b2b@nottinghamcollege.ac.uk

Apply to your national student finance service

Student Finance England
www.gov.uk/student-finance
0300 100 06 07
textphone/minicom:
0300 100 0622

Student Awards Agency for Scotland
www.saas.gov.uk
0300 555 05 05
textphone/minicom:
0131 244 5107

Student Finance Northern Ireland
www.studentfinanceni.co.uk
0300 100 00 77
textphone/minicom:
0300 100 0625

Student Finance Wales
Cyllid Myfyrwyr Cymru
www.studentfinancewales.co.uk
www.cyllidmyfyrwyrwrcymru.co.uk
0300 200 40 50
textphone/minicom:
0300 100 1693

European Union students
If you’re from another member state of the EU, you can find out about financial support at
www.gov.uk/student-finance

Details correct at time of publication (February 2019).
Please consult your national student finance service for more details.
Supporting your studies

We’ve got the right support in place to help you get the most out of your studies and prepare you for the right career path.

**Career support**
We have an excellent careers and student advisory service to help you make the right choices for your career development. We offer one-to-one career planning sessions, alongside group activities geared towards the development of employability skills.

**Small class sizes**
The one thing we hear from our students time and time again is how much they appreciate the small class sizes and one-to-one support from their tutors. Teaching takes place in classrooms, workshops and studios rather than large lecture theatres, giving you a more personal learning experience and the chance to get your voice heard.

**Childcare**
Our Once Upon a Time day nurseries are Ofsted registered and staffed by experienced and qualified early years professionals. We look after children aged between six weeks and eight years and have an excellent reputation both locally and nationally. We have nurseries at our City (Adams) and Clarendon campuses. For more information (including the locations of our nurseries, and possible help with childcare costs) or to apply for a place, contact us at nurseries@nottinghamcollege.ac.uk or visit nottinghamcollege.ac.uk

**Learning centres**
Each of our main campuses has dedicated study space for students, giving you access to a wide variety of traditional and digital learning resources as well as the opportunity to study in a welcoming, friendly environment. If you’re working from college or at home, you can access our virtual library online.
Nottingham Trent University (NTU) libraries
Our undergraduate students on NTU validated courses can access NTU library services as Associate Readers, giving you:

- access to City and Clifton campus libraries during normal opening times
- a borrowing allowance of four items at any one time from the main lending, short loan, and audio visual collections
- access to photocopying services
- reference access to print-based journals, magazines and newspapers
- access to reservation services

Additional Learning Support
You’ll find a positive learning environment here where people are treated fairly and everyone is encouraged to achieve their full potential.

We co-ordinate a wide range of support services including support for students who:

- are deaf/deafened or hard of hearing
- have a visual impairment
- have a physical disability
- have a mental health condition
- have a specific learning difficulty such as an autistic spectrum condition, dyslexia, dyspraxia and dyscalculia

Higher education students requiring specialist support must receive Disabled Students’ Allowance (DSA). DSA is a grant that helps to pay for extra equipment and support that you may need as a direct result of your disability.

Although you can apply for the DSA at any stage of your course, we advise that you apply as soon as possible, to ensure that the support you need is in place for the start of your course.

When we have heard from Student Finance England that your DSA is in place, we will contact you to make support arrangements.

For Student Finance England and further information about applying for the DSA, please visit gov.uk/studentfinance

If you have any questions about the type of support that might be available to you or about your application for DSA, please contact us at enquiries@nottinghamcollege.ac.uk

Equality and diversity
We are positively committed to creating an environment which is free from discrimination, and where there is mutual respect and equality for all.

Safeguarding
We are committed to the safeguarding of all the members of our community. We have a statutory and moral duty to ensure that we protect against harm and/or abuse and promote the welfare of our young people and vulnerable adults when they are receiving education and training with us.
Choosing the right level

HNC - Level 4
HND - Level 5
The Higher National Certificate (HNC) and Higher National Diploma (HND) are vocational, career-related qualifications designed to prepare you for the workplace and can be studied either full-time or part-time.

At the end of your course you’ll be ready to progress your career, or top up your knowledge with a further university-level qualification.

Foundation degree Level 5
A foundation degree (FdA/FdSc) is a nationally-recognised qualification, designed in partnership with employers to give you the skills they look for at a professional level. It is equivalent to the first two years of a full honours degree.

Our foundation degrees are awarded by Nottingham Trent University.

Many of our foundation degrees are also offered part-time, over the course of three years. At the end of the course you can top up to an honours degree. In many subjects you can top up right here with us.

BA (Hons) Top-up Degree Level 6
With only one more year of full-time study (or two years part-time), you can top up your HND or foundation degree to a full BA (Hons) degree. It’s a great way to complete your university-level studies without having to commit to a full three-year degree programme at university. We offer top-up degrees in a number of subjects, awarded by Nottingham Trent University.

There are a number of different types of qualification listed in this guide, full descriptions of which you can find below. These vary in terms of entry requirements, duration of the course, level and mode of study (full or part-time).

Whichever route you choose you’ll find a strong career focus and clear progression routes into either further study or employment.
Higher Apprenticeships

A higher apprenticeship is a work-based learning programme at a higher skills level. You can gain nationally-recognised university-level qualifications (such as a Foundation Degree or Higher National Certificate/Diploma) while being employed, paid and learning job-specific skills. It can provide you with a clear pathway to achieving your future career ambitions.

You will normally need to be employed and working in a role related to your chosen programme. Alternatively, our Apprenticeship Team can assist you in finding a suitable vacancy with an employer to help you achieve your career goals.

The College is currently developing Higher Apprenticeships in a range of subject areas including Business & Management, Dental Technician, Engineering, Hospitality Management, Healthcare and Laboratory/Technician Sciences, Leadership & Management, Software Development and Teaching.

For up-to-date information: please contact our University Centre on 0115 838 0610 or 0115 838 0517 or email he.team@nottinghamcollege.ac.uk

People completing a Higher Apprenticeship could see increased earnings of an estimated £150,000 over their lifetime*

*Source - ICM Research
What can I study?

Choose from our wide range of vocational subjects
Art, Design, Fashion and Photography

- Fashion FdA
- Fine Art Practice FdA
- Graphic Design FdA
- Photography Practice FdA
- Art and Design BA (Hons) Top-up

Business, Law and Accounting

- Business Management FdA
- Legal Practice LLB (Hons)
- Business Studies BA (Hons) Top-up
- Accounting ACCA

Computing

- Computing HNC/HND

Construction and the Built Environment

- Construction and the Built Environment HNC

Early Years and Supporting Learning

- Early Years Studies FdA
- Supporting Teaching and Learning in School FdA

Engineering

- Electrical and Electronic Engineering HNC/HND/HND Top-Up
- General Engineering HNC/HND/HND Top-Up
- Manufacturing Engineering HNC/HND/HND Top-Up

Health, Social Care and Science

- Healthcare Practice HNC/HND Top-up
- Dental Technician Higher Apprenticeship
- Laboratory Scientist (Chemical or Biological Science) Higher Apprenticeship

Hospitality, Tourism and Aviation

- Hospitality and Visitor Economy Management FdA
- Service Sector Management BA (Hons) Top-up

Media, Film and Digital Technologies

- Digital Design FdA
- Film and Television Production FdA
- Digital Media Design BA (Hons) Top-up

Music and Performance

- Music HNC
- Acting FdA
- Dance FdA
- Performing Arts BA (Hons) Top-up
- Acting HNC Foundation

Sport

- Sports Coaching (Performance and Community) FdA

Teacher Training

- Educational Practice (Special Educational Needs and Disability) FdA
- Teaching Higher Apprenticeship
- Certificate in Education and Training
- Diploma in Education and Training
- Internal Quality Assurance Award
- Leading Internal Quality Assurance Process and Practice
Art, Design, Fashion and Photography

Reasons to choose us

- Spacious, open plan studios
- 3D workshops, ceramics studio, photographic studio, darkrooms, print-making facilities, CAD suite, impressive gallery space, computer graphics suite
- Live projects and work placements with industry partners
- Participation in national competitions and exhibitions such as New Designers, UK Young Designers and WorldSkills
- Visits from industry professionals and guest speakers
- The opportunity to exhibit your work in a final End of Year Show

Choose from:

- Fashion FdA
- Fine Art Practice FdA
- Graphic Design FdA
- Photography Practice FdA
- Art And Design BA (Hons) Top-Up
UCAS Institution Code
N30

Duration
2 years full-time
3 years part-time

Campus
City (Adams)

Entry requirements
You’ll need a minimum of 48 UCAS points.
See entry requirements section on pages 126-127 and visit our website for specific details.

You’ll be invited to attend an interview and will be asked to submit an e-portfolio or written assignment.

How to apply
Full-time – via UCAS
Part-time – apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

About the course
Situated right in the heart of Nottingham’s Creative Quarter this course has some fantastic links with the industry including Sweaty Betty, Godfrey Sports, Hre Aftr - fashion forecasting, Speedo and Quantum Clothing to name a few.
The course focuses on the design process from forecasting and concept development to design, creative pattern cutting and manufacture, together with the visual communication of ideas and technical information to industry standard.
You will undertake a wide range of live projects and competitions which will help you to develop and realise your creative potential and experience realistic work relevant to the fashion industry. You will attend exhibitions and seminars and may have the opportunity to research the international fashion market during a European study trip.
An additional studies fee (approx £80–100) is charged to cover studies, consumables and study trip contributions.

Year 1 modules include:
• design process and realisation
• fashion product and brand development (including realisation)
• visual communication techniques for fashion
• fashion in context

Year 2 modules include:
• fashion forecasting and design (including realisation and critical issues in fashion)
• professional development
• final major project (four options of either catwalk, product, forecasting or buying)

If you choose to study this programme on a three-year part-time basis, we’ll arrange an appropriate study plan for you.

Assessment
Your work will be assessed on a continuous basis.

Your career and progression
You can progress on to our one-year BA (Hons) Art and Design Top-up Degree (see page 38), or you may wish to progress to an alternative top-up course or the second or third year of a specialised degree course.
Alternatively, you could start your career in the fashion and clothing industries or related areas.
Many of our students have progressed into employment with some of the world’s biggest fashion brands or set up their own business.

Ready to apply?
See pages 122-123 for more information
“To achieve a First in my degree was something I worked hard for. At College you get out what you put in. I think if you’re willing to put in the effort then the lecturers will go the extra mile to support and encourage you. My lecturer Liz played a huge part in my journey at College and she is somebody I am very grateful to and consider a friend who I’ll continue to stay in contact with.

“My plan is to gain more experience in the industry, but I’m also thinking about teaching as I love to share experience and knowledge with others. I’ve already had a taste of starting my own clothing range, but eventually this is something I’d like to pursue. I’m really looking forward to my future, as bright as I can make it!”

Juan Caneba
Fine Art Practice
Foundation Degree

This course embraces a full range of disciplines, allowing you to work in the materials and methods of your choice, including: drawing, painting, printmaking, illustration, photography, installation, intervention, sculpture and performance.

About the course
You will develop your creativity through projects that stimulate and challenge you while allowing you the time and space to develop your work.

Alongside practical workshops and personal studio work, you will develop your own creative practices with an academic understanding of both historical and contemporary ideas and issues.

On this multidisciplinary course we’ll teach you the skills and knowledge required to carve out a career as a practising artist or gain employment in a variety of arts-related jobs. Throughout the course there will be opportunities to explore professional practice through gallery visits and contacts with artists. You’ll also take part in an exciting live group project, gaining a real world perspective on working with clients and on exhibiting.

The course will culminate in a final course exhibition showcasing studio practice.

Our dedicated staff are highly experienced educators and practicing fine artists with national reputations for excellence in their field. We’ll encourage you to work in the materials and methods of your choice including:

- drawing
- painting
- printmaking
- illustration
- photography
- installation
- intervention
- performance
- sculpture

Business and entrepreneurial studies will include:
- self-promotion
- portfolio preparation
- how to exhibit and be shown as an artist in traditional and non-traditional art spaces
- how to organise exhibitions
- applying for funding/grants
- the law for visual artists
- professional practice

Assessment
Assessment is continuous throughout the course. Work is organised into practical and written projects. These are then graded and fed back to students with written and verbal feedback. The course culminates in a final exhibition. There are no exams.

Your career and progression
You could progress onto our BA (Hons) Art and Design Top-up Degree (see page 38) or BA (Hons) Digital Media Design Top-up Degree (see page 92).

Alternatively, you could progress to the second or third year of the BA (Hons) Fine Art at Nottingham Trent University, our validating institution.

This qualification will also open up a wide range of careers within the creative arts industries such as freelance illustrator/artist or community artist.

Ready to apply?
See pages 122-123 for more information
About the course
This course has visual communication at its core. You’ll be encouraged to solve creative problems using both traditional design methods and computer technology that allows for experimentation, exploration and creativity.

Year 1 lays the groundwork for the innovative exploration of ideas that have strong historical and contextual foundations within graphic design. You’ll explore the core values of the design process through a range of disciplines.

Year 2 offers design problems with more limits attached, resulting in more realistic outcomes. There is an important emphasis on critical awareness of project work, as well as an expectation of increased professional practice. You’ll propose and execute your own brief through a final major project for the annual end of year show.

Guest speakers are a regular feature of the course; discussing the industry, delivering live briefs, and supporting work experience. Visitors have included True Story, Tomato Collective, Tom Muller, Studio Output, Wigwag, Touch Design and the New Fat.

Core modules include:
• ideas generation and design process
• visual studies
• historical and contemporary studies
• advanced studio practice
• specialist studio practice
• critical studies
• professional practice
• final major project

If you choose to study this programme on a three-year part-time basis, we’ll arrange an appropriate study plan for you.

Assessment
Your work will be assessed on a continuous basis through weekly progress reviews, tutorials and assessment periods which take place three times a year.

Your career and progression
There is a wide range of career opportunities within the industry, or you could continue your studies to the final stages of a related honours degree or on to our BA [Hons] Art and Design Top-up Degree (see page 38).

We have links with local, national and international companies who look for graduates to join their organisations.

UCAS Institution Code
N30

Duration
2 years full-time
3 years part-time

Campus
City (Adams)

Entry requirements
You’ll need a minimum of 48 UCAS points.

See entry requirements section on pages 126-127 and visit our website for specific details.

You’ll need to submit a digital portfolio with examples of research, development and written work.

You’ll be invited in to visit the College and discuss the course in more detail with the course leader after a successful application and submission process.

How to apply
Full-time – via UCAS

Part-time – apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Photography Practice
Foundation Degree

Becoming a professional photographer is about so much more than just taking great pictures. This course will encourage your creative side and develop your professional skills.

About the course
As an aspiring professional photographer, by choosing this course you’ll gain a wider understanding of your medium and we’ll prepare you for the demands of a rapidly changing and exciting industry.

We’ll focus on helping you develop a creative approach to image-making, excellent technical skills and practices plus the skills and knowledge to pursue commercial practice after you graduate.

The course currently has its own commercial arm in the form of a student-run agency. As part of the team you’ll get the chance to work in real industry situations under the guidance of experienced professionals. Our staff have strong links with industry and a wide range of professional photographers take part in the established guest lecture programme.

The course has been designed in consultation with industry partners and Nottingham Trent University, our validating university.

Modules may include:
• studio and location photography
• business planning
• contextual studies

Live assignments, visits to exhibitions and industry-sponsored workshops will contribute to a thorough exploration of photography.

The course culminates with a final project that will allow you to concentrate on your preferred specialist area and present your work in a public exhibition.

Assessment
Assessment is continuous throughout the course. Work is organised into practical and written projects. These are then graded and you will get written and verbal feedback. The course culminates in a final exhibition. There are no exams.

Your career and progression
You could progress onto our BA (Hons) Art and Design Top-up Degree (see page 38) or BA (Hons) Digital Media Design Top-up Degree (see page 92).

Alternatively, you could progress to the second or third year of the BA (Hons) Photography at Nottingham Trent University, our validating institution.

This qualification will also open up a wide range of careers within the photographic and media industries such as advertising and commercial, sports, PR and events, weddings.

About the course
As an aspiring professional photographer, by choosing this course you’ll gain a wider understanding of your medium and we’ll prepare you for the demands of a rapidly changing and exciting industry.

We’ll focus on helping you develop a creative approach to image-making, excellent technical skills and practices plus the skills and knowledge to pursue commercial practice after you graduate.

The course currently has its own commercial arm in the form of a student-run agency. As part of the team you’ll get the chance to work in real industry situations under the guidance of experienced professionals. Our staff have strong links with industry and a wide range of professional photographers take part in the established guest lecture programme.

The course has been designed in consultation with industry partners and Nottingham Trent University, our validating university.

Modules may include:
• studio and location photography
• business planning
• contextual studies

Live assignments, visits to exhibitions and industry-sponsored workshops will contribute to a thorough exploration of photography.

The course culminates with a final project that will allow you to concentrate on your preferred specialist area and present your work in a public exhibition.

Assessment
Assessment is continuous throughout the course. Work is organised into practical and written projects. These are then graded and you will get written and verbal feedback. The course culminates in a final exhibition. There are no exams.

Your career and progression
You could progress onto our BA (Hons) Art and Design Top-up Degree (see page 38) or BA (Hons) Digital Media Design Top-up Degree (see page 92).

Alternatively, you could progress to the second or third year of the BA (Hons) Photography at Nottingham Trent University, our validating institution.

This qualification will also open up a wide range of careers within the photographic and media industries such as advertising and commercial, sports, PR and events, weddings.
Art and Design BA
BA (Hons) Top-up Degree

If you already have an HND or foundation degree this course allows you to top up to a full BA (Hons) in Art and Design with just one further year of study (or two years on a part-time basis). You will be able to develop your career in your chosen field, including fashion, fine art and design.

About the course
This course will suit students who wish to progress to ‘hands-on’ creative careers, including Graphic Design, Fashion and Fine Art.

It combines practical studio work with contextual and theoretical studies. Studio areas and specialist workshops are available for you to explore your ideas.

You will be guided through group seminars, individual tutorials and studio conversations with tutors and visitors.

The programme promotes an enquiring, creative and challenging approach towards your work. It encourages the belief that designers have independent thoughts, feelings, reactions and attitudes which they need to externalise and visualise within theoretical work and practical design practice.

Core modules include:
• specialist studio practice
• contemporary issues in design
• practice-led research
• advanced studio practice

Assessment
You’ll be assessed through individual and group assignments and presentations, research tasks and individual studio project work.

Your work will be displayed in an end of year professional portfolio and public exhibition.

Your career and progression
There is a wide range of career opportunities within the creative industries. Many of our graduates set up their own small businesses.

Some graduates choose to venture into other sectors and are equally successful in gaining employment due to the transferable skills gained on the programme.

Our graduates have gained employment with companies such as Pendragon PLC; Broadway Cinema Nottingham; Hyundai; ASDA George; Brown Dog; Defacto and New Fat.

Other graduates continue with their studies with higher degrees or teacher training.

Ready to apply? See pages 122-123 for more information
Business, Law and Accounting

Reasons to choose us

• Opportunities to put your management skills into practice such as organising networking events, running team projects, or developing business plans for real businesses

• Visits by industry specialist guest speakers

• Courses developed with employers to meet current industry needs

• Supportive, approachable tutors with first-hand management experience

Choose from:

Business Management FdA
Legal Practice LLB (Hons)
Business Studies BA (Hons) Top-up
Accounting ACCA
Business Management
Foundation Degree

If you’re looking for a successful career in business, this course provides the knowledge, understanding and skills required, and is solid preparation for progression onto a top-up degree course.

About the course
You will study a common year 1 and then choose two options in year 2:

Year 1 modules include:
• developing business skills
• business law
• managing communications
• marketing tools
• business finance
• Business placement (May to July)

Year 2 core modules include:
• human resources management
• business decision-making
• managing in the digital economy
• management and leadership

Year 2 options:
You will choose to study 2 options from:
• project management
• marketing campaigns
• sales operations
• entrepreneurship and enterprise development

If you choose to study this programme on a three-year part-time basis, you’ll study four modules per year.

A final year research project undertaken in the Business Decision making module, allows you to combine many of the skills you’ll have developed to produce findings about a particular area of interest. This will help with your progression should you decide to top up to an honours degree.

Assessment
Modules are assessed through a variety of individual assignments, group assignments and exams.

Your career and progression
There is a wide range of career opportunities available to you along with the chance to continue your studies to a higher level.

You may progress on to our BA (Hons) Business Studies Top-up Degree (see page 46). Alternatively, you may wish to move to a related honours degree or you could undertake further specialist study.

Ready to apply? See pages 122-123 for more information
If you’ve ever wondered who makes our laws and what influences them (or maybe you’d like to change the law yourself) then this course could be just for you. This new LLB. programme equips students with knowledge of the fundamental features of the legal system of England and Wales and the European and global context within which our law operates.

About the course
This course introduces students to the complex, challenging and evolving nature of the law, enabling students to develop subject-specific skills that can allow them to engage in the policy and practice of the legal system in the future. The course is a Qualifying Law Degree, accredited by the Joint Academic Stage Board.

The course provides a cross-qualification with the Chartered Institute of Legal Executives (CILEX) Level 6 award, offering students a direct route into employment following their degree.

First year modules include:
• Legal System of England & Wales
• Legal Method, Skills & Jurisprudence
• Contract Law
• Criminal Law & Liability
• Employment Law
• Professional Development & Commercial Awareness

Second year modules include:
• Tort
• Administrative & Human Rights Law
• Equity & Trusts
• European & International Law
• Family Law
• Legal Research & Skills

Third year modules include:
• Criminal Litigation & Practice
• Civil Litigation & Practice
• Client Care
• Residential Property & Conveyancing Law
• Dissertation/Extended Project

Assessment
A combination of examinations, essays, problem-solving tasks, practical exercises, case studies, presentations, portfolios, mooting, as well as a dissertation in the final year.

Your career and progression
Our LLB (Hons) degree will be a Qualifying Law Degree, overseen by the Joint Academic Stage Board. A law degree is well-regarded by potential employers, and can lead to a number of legal and non-legal careers.

A distinctive feature is the ‘Dual Qualification’ offered in the final year. Students can complete their degree with a direct route into legal practice, as well as the academic capability to continue into the traditional professions as a solicitor or a barrister.

Previous graduates have achieved career progression into both the public and private sectors, business, local government, the court services and education.
Business Studies
BA (Hons) Top-up Degree

If you already have a knowledge of business and are looking for a career at management level, you’ll build on your employability and business skills and have plenty of opportunity to see the principles of business management in practice.

About the course
This course seeks to develop your existing knowledge, skills and experience and enhance your understanding of the business environment. You will need to have prior knowledge of business topics. You may choose, to some degree, to specialise in your area of interest through research and assessments within certain modules.

The course is vocational and rooted in an awareness of the practice of business management. This is underpinned by an understanding of the central and contemporary business theories that will inform your understanding of the business world and your role in it.

You will study the following subjects:
- academic research skills
- business enterprise management
- business ethics
- strategic business decision-making
- research project
- business in the economic environment
- global marketing

The modules listed above may be subject to change.

The course places a strong emphasis on getting you ready for the workplace and your career ahead. You’ll develop the skills that employers are looking for in business graduates ranging from presentation skills, report writing, problem solving to analytical skills. On leaving the course you’ll be ready to embark on your business career or move it to the next level.

Assessment
Assessment is via a range of methods including portfolio building, presentation, examinations, assignments and case studies.

Your career and progression
Graduates of this programme have obtained careers in a range of management positions in large or small organisations in a variety of business sectors, and have joined a number of graduate training schemes.

Our graduates have gone on to successful careers in a wide variety of sectors with employers from KPMG to The Aspinal Foundation, and Nottinghamshire Police to Paul Smith.

Alternatively, you could progress to postgraduate study in a range of subjects.

Ready to apply?
See pages 122-123 for more information
“I would recommend the College 100% to anybody looking to study a Higher Education qualification. I found that because the College is smaller than a university setting it offers much more one-to-one support if and when you need it.

“Coming to the UK and graduating feels like such a huge achievement. I never imagined I’d be at the point I am now. This course has given me so much more self-belief and drive. I hope by me working hard and graduating, it will inspire my children.”

Laureen Kaunga-Nyirenda

Originally from Malawi, Laureen settled in the UK in 2005. She juggled her busy family life with her studies, whilst also working as a bank administrator, and her hard work paid off when she graduated last year with a BA (Hons) degree in Business Studies. She now plans to progress to a Masters in Finance.
Accounting ACCA
Level 4 Professional Diploma

Take your accountancy skills to the next level with this well-respected professional qualification.

About the course
Accounting and finance professionals are highly sought after and this well-respected qualification will give you a competitive edge. The course is the final stage of the ACCA Accounting qualification, suitable for you if you want to progress in your accounting career.

Our tutors will teach you how to complete complex management accounting tasks and you’ll hone your skills in cash and credit management.

Modules may include:
• management accounting: decision and control
• management accounting: budgeting
• credit management
• financial statements of limited companies
• accounting systems and controls
• cash and treasury management

Assessment
Each unit is assessed by an ACCA computer-based exam.

Your career and progression
This qualification opens up a wide range of career opportunities, from setting up your own practice to becoming a team leader, and from university study to taking more professional qualifications such as Chartered Institute of Management Accountants (CIMA), Associate Chartered Accountant (ACA), Associate Chartered Certified Accountant (ACCA) professional qualifications or a university degree.

You could pursue a career as accounts payable and expenses supervisor, assistant financial accountant, commercial analyst, cost accountant, fixed asset accountant, payments and billing manager, senior bookkeeper, senior finance officer, senior fund accountant, credit controller or VAT accountant.

Duration
1 year part-time

Campus
City [Adams]

Entry requirements
You’ll need a Level 3 Diploma in Accounting plus GCSE English Language and Maths at grade C/5 (or equivalent).

You’ll need to attend an interview.

See our website for specific details.

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Computing

Reasons to choose us

• Be part of these innovative, exciting and constantly-evolving global industries.

• Based at our prestigious Highfields campus, on the Nottingham Science Park.

• Purpose-built IT facilities to help prepare graduates for a wide range of careers in the Computing and IT sectors.

• Courses developed in partnership with local employers to ensure currency and giving graduates a competitive edge in the jobs market.

Choose from:

Computing HNC/HND
Computing
HNC/HND

This HND gives you the opportunity to develop a wide range of highly relevant subject skills to open up a career in the exciting and ever-changing IT sector.

About the course
You’ll study a wide range of subjects, covering the diverse aspects of computing, including programming, analysis, design, computer architecture, networking, business communication, database design and professional practice.

Examples of units you may study include:

• computer systems architecture
• database design and development
• object-oriented programming
• security
• professional practice
• networking and virtualisation
• managing a successful computing project
• website/web application design and development

Assessment
Assessment is 100% coursework using a variety of assignments, case studies, practical tests and phase tests.

Your career and progression
The HNC and HND qualifications are widely recognised in their own right and provide students with the skills required for employment in a range of associated professions.

After successfully completing the HND you could progress onto the third year of the BSc [Hons] Computing at De Montfort University as part of our progression agreement.

Alternatively you could top up your qualification to a degree at a range of universities. The point of entry (e.g. second or third year of a degree) will depend on the chosen institution, modules studied and the grades achieved at HND.

UCAS Institution Code
N30

Duration
HND – 2 years full-time
HNC – 1 year full-time
2 years part-time

Campus
Highfields

Entry requirements
You’ll need a minimum of 48 UCAS points.

See entry requirements section on pages 126-127 and visit our website for specific details.

You’ll be invited to attend an interview and will be asked to submit an e-portfolio or written assignment.

How to apply
HNC/HND Full-time – via UCAS

HNC Part-time only – apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
After completing a long career in retail marketing and operations roles, 51-year-old Colin decided to take the opportunity to learn all about IT with a view to setting up his own business.

“I never thought I’d go back to education; and because I’ve been out of it for so long I wasn’t sure how well I’d perform.

The College was great because it gave me the chance to start on a Level 4 course and then top up to a Level 5. This staged approach to returning to learning really helped my confidence, and now I’ve been accepted at university to do the final year of the BSC (Hons) in Computing.”

Colin Failes
The CITB Grants Scheme has been put in place to ensure the long-term growth and development of the industry. Grants are available that contribute towards the cost of training, recognised qualifications and development.

All employers who are registered with CITB are eligible to claim a grant, providing they meet certain terms and conditions. Grants are available to help with a range of areas from Apprenticeship support to training and development plans for the whole business.

For further details of the CITB grant, visit citb.co.uk/grant or call 0344 994 4455.
HNCs are established qualifications that are well-respected by employers. Designed for people employed in the construction industry in the building, building services and civil engineering sectors and related professions as technicians, they are an ideal way to continue your training while working at the same time.

**About the course**
For the HNC in each pathway you’ll cover eight topics:

**Construction and the Built Environment**
- design principles
- science and materials
- group project
- health and safety

Optional units can be discussed with the student at the interview.

**Civil Engineering**
- design principles
- science and materials
- applied maths
- group project
- site surveying
- engineering geology and soil mechanics
- civil engineering technology
- structural analysis and design

**Assessment**
Each unit is assessed via assignments, coursework and project work.

**Your career and progression**
You could progress to the final year of a foundation degree in your chosen pathway. Alternatively, you may wish to progress to the second year of a degree course in a construction-related discipline.

**Choose from the following pathways**
- Construction and the Built Environment HNC
- Construction and the Built Environment (Civil Engineering) HNC

**Duration**
2 years part-time

**Campus**
Basford Hall

**Entry requirements**
You’ll need one of the qualifications listed in the entry requirements section on page 126-127.

Please visit our website for specific details.

Part-time students should have employment within the relevant industry.

**How to apply**
Part-time – apply direct via nottinghamcollege.ac.uk

**Contact**
he.enquiries@nottinghamcollege.ac.uk

**Ready to apply?**
See pages 122-123 for more information
I started working at Bowmer and Kirkland when I was 18 in an admin role. I had no construction qualifications but I progressed into a pre-development planning role and was then offered the opportunity to do this course.

I really loved studying at the College and it was a real benefit being able to study part-time alongside my job because it meant I could get a wage at the same time.

The course has given me a real confidence boost and I’m looking forward to continuing with Bowmer and Kirkland and seeing where it takes me.

Vicky Walker
Early Years and Supporting Teaching and Learning

Reasons to choose us

• One of the largest providers of Teaching Assistant/Supporting Teaching and Learning qualifications in the East Midlands

• Important links with industry and childcare providers

• Great opportunities to network with fellow practitioners to share ideas and examples of good practice

• Experienced staff with first-hand experience of the industry

• Small group sizes: ideal for building academic confidence

• Established links with schools and private voluntary and independent (PVI) settings

Choose from:

- Early Years Studies FdA
- Supporting Teaching and Learning in School FdA
About the course

During the course, you’ll need to work for at least ten hours per week in an early years post.

A statement of support and commitment from your employer/mentor stating that they will be able to meet the full range of roles and responsibilities in the workplace will be needed.

Modules may include:

• study skills and current initiatives
• personal development and professional practice
• play, children’s early learning and the curriculum
• anti-discriminatory practice
• observation and assessment
• child development and well-being
• safeguarding children
• meeting individual needs
• managing behaviour
• working with parents and carers to support children
• the curriculum in action
• managing your professional role

The course will build on your existing knowledge of children’s development and learning, as well as developing your understanding of current policies and practice in early years settings.

Assessment

Your work will be assessed on a continuous basis through reports, presentations and essays.

Your career and progression

You could continue your studies to obtain a full degree, and then, if you wish, progress to Early Years Teacher Status (EYTS) or Qualified Teacher Status (QTS). You’ll also acquire professional and practical skills such as planning, assessment and teamwork.
Supporting Teaching and Learning in School
Foundation Degree

If you are currently working in a school as a teaching assistant in Key Stage One or Two, this course will allow you to progress your career towards Qualified Teaching Status (QTS), following successful completion of the foundation degree and a top-up year to achieve a full degree. During the course you will be able to relate assignments and study to the Key Stage(s) that you are working in.

About the course
Comprises part-time study (normally 1 evening per week).
You could pursue Higher Level Teaching Assistant (HLTA) status whilst studying on the course.
You’ll need to work for at least ten hours per week in a suitable post. A statement of support and commitment from your employer/mentor stating that they will be able to meet the full range of roles and responsibilities in the workplace will be needed.
We are one of the largest providers of Level 3 Teaching Assistant/Supporting Teaching and Learning qualifications in the East Midlands. This programme builds on the success of this outstanding provision.
We have worked with local authorities in planning this course to ensure it is meeting the needs of practitioners who are involved in this changing role.

You’ll study the following subjects:
• study skills and current initiatives
• personal development and professional practice
• understanding and supporting literacy and numeracy skills
• anti-discriminatory practice
• assessment for learning
• development and wellbeing
• understanding and supporting science in the curriculum
• safeguarding children – child protection
• meeting individual needs
• managing behaviour
• working with parents and carers to support children
• educational concepts
• managing your professional role

Assessment
Each assessment will be related to your professional role.
The programme will use a variety of assessment methods to ensure that you adequately cover each of the learning outcomes.

Your career and progression
You could continue your studies to obtain a BA (Hons) degree and then, if you wish, progress on to a primary teacher training programme to achieve Qualified Teacher Status (QTS).
Engineering

• Centre of Excellence at Highfields boasting large workshops with industry-standard equipment for milling and turning and specialised electronic kit

• Facilities include industry standard workshops and dedicated spaces full of specialist equipment, tools and software, which offer an insight into the many different areas of the engineering sector. Topics cover design, instrumentation and control, maintenance, electrical/electronic, fabrication and welding, milling, turning and CNC

• Classroom technology includes AutoCAD/Solidworks (Computer Aided Design)

• Only college in the region to offer a CNC (Computer Numerical Control) simulator training package

• We work with some of the leading names in the industry, including Boots UK Ltd, RB, and ZF Services UK Ltd, as well as one of the country’s leading universities, The University of Nottingham

Choose from:

Electrical and Electronic Engineering HNC/HND/HND Top-up
General Engineering HNC/HND/HND Top-up
Manufacturing Engineering HNC/HND/HND Top-up
**Electrical and Electronic Engineering**

**HNC/HND/HND Top-up**

HNCs are established qualifications that are well-respected by employers. Designed for people employed in the construction industry in the building, building services and civil engineering sectors and related professions as technicians, they are an ideal way to continue your training while working at the same time.

### About the course

Electrical engineers are sought after worldwide across the private and public sector, from transport to healthcare, and education to construction.

We’ll develop your knowledge across a range of core and more specialist units.

The course will suit you if you’ve completed relevant studies at an advanced level (A Level or equivalent) or have relevant industry experience and want to pursue a career in electrical and/or electronic engineering.

The course contains significant project-based learning including: laboratory investigations, design work, projects, case studies and tutorials.

You’ll undertake independent study and practical problem-solving alongside more traditional methods such as tutorials.

You will develop your communication skills and the application of computers in engineering.

### HNC core units:
- engineering science
- electrical and electronic principles
- managing a professional engineering project
- engineering maths
- engineering design

### HND core units:
- industrial power, electronics and storage
- research project
- professional engineering management
- further maths
- industrial systems

### Assessment

Assessment is through assignments.

### Your career and progression

The HNC/D qualification is widely recognised in its own right and provides students with the skills required for employment in a broad range of industries with either a managerial or technical bias.

After successfully completing the HNC you could top up your qualification to the HND at the College or a degree at a wide range of universities.

Alternatively you could pursue a career in research and development, design, technical sales and production.
General Engineering
HNC/HND/HND Top-up

If you have always had an interest in making things, combined with the creativity to solve technical problems, then this full-time course can help you towards becoming an engineer to meet requirements for an all-round programme of study.

About the course
This programme is designed to give you the flexibility and technical capability to be one of the engineers of the future, by exploring the integrated nature of engineering in general. This includes design, manufacture, maintenance, mechanical and electronic and electrical engineering.

You could apply this knowledge across a huge range of industries, from food to plastics or pharmaceuticals. You could also work in utilities or even the armed forces.

With this course you will gain skills and knowledge across a range of core and more specialist units. The course will suit you if you’ve completed relevant studies at an advanced level (A Level or equivalent) or have relevant industry experience and want to pursue a career in engineering.

The course contains significant project-based learning including laboratory investigations, design work, projects, case studies and tutorials.

HNC modules:
Core units:
• engineering design
• engineering maths
• engineering science
• managing an engineering project

Specialist units:
• electrical systems and fault finding
• operations and plant management
• mechanical principles
• automation, robotics and PLC

HND modules:
(HNC core units plus)
• research project
• professional engineering management
• further mathematics
• lean manufacturing

Specialist units:
• industrial services
• further PLCs
• industrial systems

Assessment
Assessment is through assignments.

Your career and progression
The HNC/D qualification is widely recognised in its own right and provides students with the skills required for employment in a broad range of industries with either a managerial or technical bias.

After successfully completing the HNC you could also top-up your qualification to an HND here.

Examples of career areas include: research and development, design, technical sales, and production.

Ready to apply? See pages 122-123 for more information
Manufacturing Engineering
HNC/HND/HND Top-up

This programme is designed to educate future engineers with greater flexibility and technical capability by exploring the integrated nature of manufacturing and mechanical engineering. It is intended for students who have completed studies at an advanced level, or who have more varied experience and wish to pursue a career in engineering and manufacturing. The courses contain significant project-based learning including laboratory investigations, design work, projects, case studies and tutorials.

About the course
The course aims to:
- develop skills in manufacturing and mechanical engineering
- encourage students to develop solutions to manufacturing and mechanical problems
- establish employability skills and develop a multi-tasking and multi-skills approach.

Knowledge of manufacturing engineering and systems is developed by:
- understanding the general engineering industry and related work placements
- examining historical, theoretical and ethical positions in response to engineering design
- considering the relationship between traditional skills and developing technologies
- being aware of the creative process of engineering design
- understanding the behaviour of materials subjected to complex loading systems
- determining the dynamic parameters of power transmission system elements and rotating systems

Practical skills essential for the Manufacturing and Mechanical Engineer include; production methods technical aptitude, pre-planning and production organisation and presentational skills.

Core units for the HNC include:
- engineering science
- managing professional engineering project
- engineering maths
- production engineering for manufacture
- engineering design
- quality and process improvement

Core units for the HND include:
- advanced manufacturing technologies
- research project
- professional engineering management
- manufacturing system engineering
- lean manufacturing

Assessment
Coursework is continually assessed through a variety of individual and group assignments, such as practical activities, written reports and presentations.

Your career and progression
The HNC and HND qualifications provide students with the skills required for industry. For example students have gone on to obtain employment in manufacturing, production, research and development, design, technical sales, mechanical, structural engineering, aerospace and automotive engineering. After successfully completing the HND, you could also top up to an engineering degree at university.

Ready to apply?
See pages 122-123 for more information
Health, Social Care and Science

Reasons to choose us

- Supportive teaching staff with a wide range of relevant healthcare experience.
- Opportunities in a wide range of careers across different sectors.
- Courses designed to meet current industry needs to ensure skills are relevant to employers.
- Health and Social Care and the Health Sciences: both seen as potential areas for growth in both the public and private sectors.

Choose from:

- Healthcare Practice HNC/HND Top-up
- Dental Technician Higher Apprenticeship
- Laboratory Scientist (Chemical or Biological) Higher Apprenticeship


**Healthcare Practice**

**HNC/HND Top-up**

These courses are designed to provide students with the broad range of knowledge, understanding and skills required to work in a health and/or social care environment. You will gain a valuable insight into the diversity of the healthcare sector and the importance of collaboration and excellent communication at all levels. They are suitable for those currently employed in relevant sectors and seeking higher-level qualifications to further develop their career.

---

**About the course**

You’ll be able to demonstrate a sound knowledge of the basic concepts, values and principles of healthcare practice, and the necessary skills to perform effectively in a variety of settings within the healthcare sector. The course provides the opportunity to develop transferable skills such as effective teamwork, being adaptable and flexible, whilst developing problem-solving skills.

HNC modules include:

- Law, Policy and Ethical Practice in Health and Social Care
- Demonstrating Professional Principles and Values in Health and Social Care Practice
- Supporting the Individual Journey through Integrated Health and Social Care
- Fundamentals of Evidence-based Practice
- Effective Reporting and Record-keeping in Health and Social Care Services
- Health Education in Action
- Anatomy and Physiology for Health and Ill-Health

During the HND year a further 225 hours of work placement in a health and/or social care setting providing direct care to service users is required.

**Assessment**

Units are assessed via a range of internally set and assessed assignments including reports, presentations, portfolios using a range of research, investigation, problem-solving, and portfolio-based methods.

**Your career and progression**

From the HNC, you could progress on to our Higher National Diploma (HND) in Healthcare Practice, enter into employment or onto a Higher Apprenticeship as a Healthcare Assistant Practitioner.

If you continue onto the Level 5 HND in Healthcare Practice, upon successful completion you could go into employment or progress onto a range of relevant health and social care-related top-up degree courses, such as Health and Social Care, Health Studies, Adult Nursing, Public Health or Health Promotion.
Dental Technician
Higher Apprenticeship Level 5

Dental Technicians design, manufacture, modify and repair custom-made dental appliances. Typically the work is undertaken in a dental laboratory on a prescription from a dentist. Work requires a close attention to detail, colour and manual dexterity.

About the course
This Higher Apprenticeship incorporates the Level 5 Foundation Degree (FdSc) in Dental Technology (subject to approval).
Dental Technicians’ work can broadly be split into:
1. crown & bridge (creating items to be cemented in place)
2. dentures/prosthetics/implants
3. orthodontics (creating plastic/metal devices to straighten teeth – such as braces).
Most labs specialise in just one or two of these areas but during the apprenticeship, Dental Technicians will develop competency across all disciplines from start to finish before choosing if/where to specialise once they are qualified.
Dental Technicians are registered professionals and work within the standards and scope of practice defined by the General Dental Council (GDC). Working as part of a team, Dental Technicians need to comply with professional regulation, collaborate with dental practices and occasionally meet patients. They must be able to work with minimal supervision and be responsible for the quality of their finished work before it is released to the dentist and patient.

Assessment
Coursework is assessed continually through a variety of individual and group assignments; such as practical activities and investigations, research projects, written reports and presentations. Some modules include assessment by examination to help prepare you for further study.

Your career and progression
Upon completion of the Higher Apprenticeship/Foundation Degree in Dental Technology you can choose a varied pathway to continue your professional development. You may decide to progress in higher education; and study towards a BSc (Hons) in Dental Technology or into employment.
Dental Technicians can choose to work in a variety of settings, including private dental laboratories, National Health Service and armed forces. Private dental laboratories create devices and appliances for a range of dental practices - these laboratories range in size from sole traders to large companies with several branches.

Duration
36 months

Campus
Maid Marian Way

Entry requirements
5 GCSE passes at 9-4/A*-C (including English Language, maths and a science (or equivalent) and a relevant full Level 3 qualification (e.g. a BTEC Extended Diploma in Dental Technology).

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Laboratory Scientist (Chemical or Biological Science) Higher Apprenticeship Level 5

This apprenticeship has been designed to develop individuals into fully competent Laboratory Scientists able to work in a wide range of organisations, for example: chemical, pharmaceutical, biotechnology, formulated products, nuclear and analytical services.

About the course
Apprentices will carry out technical and scientific activities including laboratory based investigations and experimentation in their specialist field. They will need to work independently as well as part of a wider scientific team, taking responsibility for the quality of the work undertaken, to deliver scientific value to the organization.

Apprentices will undertake a level 5 qualification - relevant to the industry and job role they are employed in:
- HND BTEC Biological Science for Industry OR
- HND BTEC Chemical Science for Industry

In addition apprentices will also complete:
- Health and Safety training - with the option to lead to Institute of Occupational Safety and Health (IOSH) or similar
- Relevant vocational and behavior competences
- End-Point Assessment with 3 key components
- Presentation of a workplace synoptic project
- Vocational Competence Discussion
- Scenario Based Case Study

This apprenticeship has been designed to be recognised by relevant professional bodies at Registered Scientist (RSci) level, where required.

Assessment
Coursework is assessed continually through a variety of individual and group assignments; such as practical activities and investigations, research projects, written reports and presentations. Some modules include assessment by examination to help prepare you for further study.

Your career and progression
Upon completion of the Higher Apprenticeship/Higher National Diploma you can choose a varied pathway to continue your professional development. You may decide to progress in higher education; and study towards a BSc (Hons) or into employment. Typical job roles include: analytical chemist; research & development scientist; molecular biologist; microbiologist; formulation scientist; medicinal chemist; process technologist; biotechnologist.

Ready to apply? See pages 122-123 for more information
Hospitality, Tourism and Aviation

Reasons to choose us

- Professional, commercial restaurant and brasserie serviced by students
- Industry-standard food preparation kitchens
- Excellent relationships with international employers including The Broadmoor Resort, Camp America, BSG Interns (Florida), and USA country clubs
- Strong links with national operators including Valor Hotels, Alea Casinos, Marco Pierre White’s Restaurants, Michael Wisher Associates and Graffiti Events, as well as local independent operators including Mercure Hotels, Center Parcs, Lace Market Hotel and The National Justice Museum
- Opportunities within college and with national operators for managing events, taking over hospitality operations, shadowing key personnel, and meeting with industry experts
- Courses involving a range of study visits, field trips and work placements

Choose from:

- Hospitality and Visitor Economy Management FdA
- Service Sector Management BA (Hons) Top-up
About the course

This Foundation Degree is designed to provide the academic and vocational skills for a career within the Hospitality and Tourism industry. The course is designed to meet the following aims:

- To give an overview of the hospitality and visitor economy industry and provide the underpinning knowledge necessary to operate effectively.
- To develop a range of skills to enable progression into either a managerial position in this sector or onto an Honours Degree level course.

All of our lecturers have excellent, in-depth industrial knowledge and experience. We have long-standing links with local, national and international companies.

Year 1 core modules include:

- Developing Research Skills
- Hospitality and Visitor Economy Operations
- Employability Enhancement
- Marketing and Exploring the Customer Experience
- Sector Operational Development (including placement)

Year 2 core modules include:

- People and Organisation Interface
- Hospitality and Visitor Economy Business Principles
- Management Techniques and Employability Development
- Research Project
- Entrepreneurship and Enterprise Development

Options include:

- Hospitality Management for Hotels, Restaurants and the Licenced Trade
- Events Production Management
- Gastronomy Development
- Visitor Attraction Management

A five-month industrial placement gives first-hand work experience. Students can visit a wide range of establishments worldwide, or find their own placement closer to home. There are opportunities to attend study tours abroad – most recently to BSG Interns (Florida) – as well as a programme of local and national visits.

Assessment

Assignments are industry-focused to develop the relevant skills of managing tasks and solving problems. Most modules are either individual or group assignments, some of which can be practical, using local industry contacts.

Your career and progression

Following this course, there is a wide range of career opportunities within the industry, or you could continue study with our BA (Hons) Service Sector Management Top-up degree (see page 84), or another similar top-up degree.

Recent graduates have gone on to successful careers with organisations such as: De Vere Hotels, The National Trust, London’s Sketch restaurant and Valor Hotels, amongst others.

Subject to validation

Ready to apply? See pages 122-123 for more information
Service Sector Management
BA (Hons) Top-up

In the context of this course, service sector management encompasses hospitality management, travel, tourism and leisure management, events management and licensed retail management. It has been developed to meet the needs of students who have already gained a foundation degree, higher national or HCIMA diploma, or other similar qualifications and experience and wish to continue their studies to honours degree level.

About the course
The course has been designed to:

• provide opportunities to investigate the industry areas in which your interests lie, and to enable you to work with greater expertise and understanding
• give an overview of the services industry and provide the underpinning knowledge required to operate effectively within it
• enhance understanding of the importance of the sector and of effective service sector management, as it supports the strategic objectives of the organisation
• integrate specific knowledge and skills into a coherent whole, encouraging you to view the industry holistically
• develop understanding of the role and standing of the industry within the broader environmental, economic, political, social and technological context.

Core modules include:
• Developing Business Skills and Research
• Human Resource and Personal Development Management
• Marketing Planning for Services
• Strategic Business Environment,
• Research Project
• Strategic Revenue Management.

The course recognises the need for developing skills featuring initiative, accepting personal responsibility, and complex decision-making; providing a foundation of qualities and transferable skills necessary for employment or further education at postgraduate level.

Assessment
A variety of methods provide opportunities to personalise your studies and demonstrate your strengths. There is a strong focus on the vocational nature of this course by using live project work and industry-based assignments including consultancy reports, marketing planning, recruitment and selection planning, computer-generated accountancy reports and a personal case study to help you plan for your career development.

An individual Research Project and participation in an Undergraduate Conference seminar are essential features.

Your career and progression
At the end of the course you will have acquired the knowledge and skills necessary for employment in the service sector where there is a wide range of career opportunities. Some graduates choose to venture into other business sectors and are equally successful in gaining employment through the transferable skills gained on the course.

Our graduates have gone on to work with employers such as East Midlands Airport, CenterParcs, De Vere Hotels, The Yardstick Agency, Mitchells and Butlers, Pub People Company, Thoresby Park, Grosvenor Casinos, Valor Hotels.

Upon graduation it may be your wish to undertake a post-graduate diploma or higher degree.
“Nottingham College is so inclusive; I’ve never once been made to feel any different for being a mature student, and the lecturers are so encouraging and supportive.

“For me, a large university would feel far too intimidating, whereas here feels more like a family environment. It’s been quite a journey, but I made it, and I owe so much to the College.

“After leaving school with no A Levels I’m so proud to say that I’ve now graduated in a subject I absolutely love.”

Gaynor Pokorny

Gaynor is now involved with Nottingham Good Food Partnership, working on projects across Nottingham, including the Nottingham Refugee Forum.
Media, Film and Digital Technologies

Reasons to choose us

- Three-camera television studio and video production equipment with digital non-linear editing suites
- Participation in national competitions and exhibitions such as New Designers and the Royal Television Society Awards
- Industry-experienced staff and software including CS6 Master Collection
- Campus situated in the heart of Nottingham’s booming Creative Quarter
- The opportunity to exhibit your work in a final end of year show

Choose from:

- Digital Design FdA
- Film and Television Production FdA
- Digital Media Design Top-up
Digital Design
Foundation Degree

About the course
You’ll study core design skills, visual communication and creative processes that can be adopted in the exploration of digital design problems.
Specialist disciplines are developed in studio practice sessions, allowing you the flexibility to choose a specialist focus based on your own design interests.
Current students are working towards specialisms in:
• Branding
• Game Design
• Animation and Motion Graphics
• User Interface (UI)/User Experience (UX) Design
You will develop your skills and portfolio in these areas using industry standard hardware and software, through projects, competitions and live briefs developed with our industry partners. Modules include Ideas Generation, User-Centered Design, Visual Communication, Specialist Studio Practice, Industry Studies as well as a final Major Project in your chosen area.
If you choose to study this programme on a three-year part-time basis, we’ll arrange an appropriate study plan for you.
The course may include: live briefs, industry visits, field trips and guest speakers.

Assessment
Your work will be assessed on a continuous basis.

Your career and progression
You can expect to pursue a career in specialist areas such as graphic design, animation and games design, web design and interactive multimedia applications.
You could progress to the final stages of a related honours degree or to our BA (Hons) Digital Media Design Top-up Degree (see page 96-97), awarded by Nottingham Trent University.
We have links with local, national and international companies who look for graduates to join their organisations.
Our annual end of year show is the ideal opportunity to showcase your work to talent scouts from the industry.

Ready to apply?

See pages 122-123 for more information
“It was good because I really learned a bit of everything, and could then choose what I wanted to specialise in.

“I chose to go on to the FdA Digital Design course after that and in that you do a lot more independent work, but you also get a lot of freedom and what they teach you is excellent.

“I’m staying at Nottingham College to do the BA Hons Digital Media Design top-up degree, and after that I’d like to work in motion, animation and 3D, but I want to carry on learning before I decide for definite.”

Shaan Bhaker
About the course
Students will be encouraged to gain confidence as an industry professional, to work with increasing autonomy and independence and gain a valuable insight into diverse media cultures.
Projects allow students to develop conceptual ideas whilst maintaining a commercial focus with regard to their final outcomes. Projects take into consideration the current industrial climate and include themes such as: sustainable thinking, creativity, ethics, trends and developments in technologies and social media communication.

Year 1 modules include:
• Media, Popular Culture and World Cinema
• Visual Effects (VFX) and Sound Design
• Industry Practice
• Digital Shorts

Year 2 modules include:
• Media Law
• Digital Documentary
• The Evolving World of Film and TV
• Final Major Project

Our students showcase their work to peers, industry professionals and VIPs at an end of the year show. Given the global nature of the industry, they are encouraged to show their work to a wider audience at competitions/film festivals both National and International.

Assessment
Continuous assessment is through joint projects, presentations, industry work experience and individual assessments. There are no examinations.

Your career and progression
After the course, you can expect to pursue a career in specialist areas within film or television production including: camera operator, sound or lighting technician, editor, producer or director of photography.

Our Film Academy has strong industrial links with local, national and international companies such as; BFI, ITV, BBC, Channel 4, Channel 5, Team GB Speed Skating, Wig Wag, Wellington Films, Silver Reel Productions, Hold-That-Shot Productions, Champions UK PLC, Fat Free Media, Coalescent Films, Ideal World and Warlord Games.
The course provides an excellent opportunity to study at a higher level. Most students progress to our BA (Hons) Digital Media Design Top-up degree, validated by Nottingham Trent University; with similar Top-up courses being available at other providers (subject to entry requirements).
Digital Media Design
Top-up Degree

The course has a strong focus on business and enterprise and will lay the foundations for your career. You’ll develop business skills such as pitching creative ideas and sourcing funding opportunities, and produce material of a professional standard that demonstrates your ability to succeed in the fast-paced and dynamic digital industries.

About the course
Project work takes place on an individual basis, and culminates in an independent assignment for an end of year show. Practical production elements are delivered during seminars, with access to superb workshop facilities and technical support. The course has strong links with the UK’s creative industry that generates live briefs. You’ll have the opportunity to specialise in one area of production including:

- 3D
- graphics
- web technologies
- digital imaging
- post-production
- video production
- radio production
- film and television production
- animation
- digital journalism
- photography

You’ll showcase your work in a professional and public exhibition. Industry professionals act as mentors on live projects and you will meet guest speakers as a regular feature of the course.

Assessment
The course is assessed via individual and group assignments, group presentations, research assignments and examinations.

Your career and progression
After the course, you can expect to pursue a career in any area of the communications industry, including traditional journalism platforms as well as social media, search engine-optimisation, public relations and a range of other digital media jobs. We have great links with local, national and international companies who regularly look for graduates to join their organisations. Our annual end of year show is an ideal opportunity to showcase your work to talent scouts from the industry.

UCAS Institution Code
N30

Duration
1 year full-time
2 years part-time

Campus
City (Adams)

Entry requirements
See entry requirements section on pages 126-127. These qualifications should be in a multimedia, graphic design, 3D visualisation, photography, film and TV production, digital journalism, animation or web technologies area. Visit our website for specific details.

You’ll be invited to attend an interview and submit a portfolio/show reel/sketchbook of evidence.

How to apply
Full-time – via UCAS
Part-time – apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

See pages 122-123 for more information
“This course has given me so many more skills, confidence and determination to continue with my photography business. It’s also given me loads of great opportunities to collaborate with other students on my course which has been useful experience.

“Gaining the full degree was a big deal to me and will enable me to grow and develop my business.”

Aaron Greco
Music and Performance

Reasons to choose us

- Industry experienced staff and creative and technical work-experience opportunities
- Pro Tools/Logic Pro recording studio with professional-standard monitoring and processing
- Three live performance venues
- Master classes with visiting professionals
- Mac/Logic/Ableton Live computer suites
- Opportunities to perform at Nottingham’s best venues
- Two theatres fully-equipped with lighting and sound equipment
- Construction workshop and costume-making facilities for set and wardrobe design and production
- Three dance studios and four drama studios
- Master classes with visiting professionals

Choose from:

- Music HNC
- Acting FdA
- Dance FdA
- Performing Arts BA (Hons) Top-Up
- Acting HNC Foundation
Develop music industry experience running your own indie record label for a year – working towards recording, mixing and mastering commercial level music, producing physical vinyl records alongside digital content for commercial release, and organising a launch event (or small tour even) to showcase live performances of artists on the label.

**About the course**

The course is highly practical. You’ll be encouraged to work independently, use your initiative, and develop your knowledge around the issues of working freelance, starting a music business, and entrepreneurial practice. Producing music for the label and working collaboratively with others are key activities. You will also gain hands-on experience in other areas such as:

- **Live Sound** - working as a team, gaining engineering skills setting up PA and operating sound equipment in live venues;
- **Music Event Management** - including planning, business development, financial management, logistics, promotion and marketing;
- **Running the Record Label** - producing and promoting products to the public; including branding, styling, imagery, on-line presence, video creation, finance, business planning and accounting.

Students have the option to focus on different job roles within the record label structure to ensure they work effectively as a team.

**Modules include:**

- Music Event Management
- Recording Technology
- Creative Software Techniques
- Music Production Fundamentals
- Sound Engineering Fundamentals
- Creative Synthesis Techniques
- Live Sound Techniques
- Composition with Technology
- Arranging and Remixing

Different software DAW platforms taught including Logic Pro X, Pro Tools, Ableton Live, and Native Instruments Maschine, including plug-in suites from NI Ultimate, and Waves.

**Assessment**

Work is assessed on a continuous basis. There are no examinations.

**Your career and progression**

You can expect to pursue a career in music performance, production or promotion, or continue to higher-level study.

We have links with local, national and international companies who look for skilled graduates to join their organisations. Our end of year show is the ideal opportunity to your work to talent scouts from the industry.

---

**Ready to apply?**

See pages 122-123 for more information
Acting
Foundation Degree

This course comprises the first two years of a conventional three-year degree and is
designed to develop students’ specialist skills and knowledge for the performance
industry. It aims to provide students with a ‘toolbox’ of intellectual and practical skills,
including a working knowledge of the technical, administrative and professional
competencies needed to succeed within the industry.

About the course

There is a strong practical element to this
course, allowing for a mixture of skills-
based classwork and projects. Students
cover a range of topics: combining technical
training, creative workshops, performance
opportunities and academic skills. Students
are encouraged to explore a variety of acting
styles, influences and contexts in order to
become a confident and versatile performer.

Indicative First year modules include:
- Performance skills
- Performance: context and history
- Media Performance – 1 (audio)
- The Physical Actor

Indicative Second year modules include:
- Media Performance -2 (screen)
- Own projects (developing original work)
- Creating Performance
- Production Company

Existing teaching facilities at our Clarendon
Campus include a course base room and
general-purpose teaching spaces. There are
two fully-equipped theatres: the 220 seat
Clarendon Community Theatre and 84 seat
Robert Lindsay Studio Theatre. There are 3
dance studios, 3 practical spaces, wardrobe,
costume construction and set construction
workshops. Please note: Performing Arts
courses are set to move into our new £58
million City Hub campus at Broadmarsh,
scheduled to open in September 2020. View
our website for the latest updates on this
exciting new campus development.

Assessment

A combination of traditional and innovative
assessment methods are used; including
case studies, group projects, live briefs, peer
review, time-constrained assessments and
presentations. There are no examinations.

Your career and progression

Previous students have moved directly into
industry within performance, teaching, drama
production, youth and social work, arts and
events administration/management and
related work in the creative arts and leisure
industries.

Alternatively, you may wish to progress to our
BA (Hons) Performing Arts Top-up degree
(see page 102) validated by Nottingham Trent
University; or the second or third year of a
similar degree elsewhere.

Ready to apply?

See pages 122-123 for more information
Dance
Foundation Degree

This course comprises the first two years of a conventional three-year degree and is designed to develop students’ specialist skills and knowledge in dance and choreography. Musical Theatre and Commercial Dance have been recently introduced to the programme following student and industry partner demand. Focused on professional practice and the evaluation of technique and context; it aims to provide students with practical and analytical skills, and a working knowledge of the technical, administrative and professional aspects required to succeed in the Dance industry.

About the course

There is a strong practical element to this course, allowing for a mixture of skills-based classwork and projects. Students cover a range of topics: combining technical training, creative workshops, performance opportunities and academic skills. Students are encouraged to explore a variety of dance styles and influences in order to become a confident and versatile performer.

First year modules include:

- Performance skills
- Performance: context and history
- Creative Dance Practice
- Dance Styles and Techniques -1

Second year modules include:

- Dance Styles and Techniques -2
- Own projects (developing original work)
- Dance Education and Community Practice
- Production Company

We work with a range of visiting artists and have close links with local dance stakeholders including: Nottingham Playhouse, Lakeside Theatre and Dance 4. We also work closely with students from other disciplines (such as fashion, photography and film production) on a range of collaborative projects.

Existing teaching facilities at our Clarendon Campus include a course base room and general-purpose teaching spaces. There are two fully-equipped theatres: the 220 seat Clarendon Community Theatre and 84 seat Robert Lindsay Studio Theatre. There are 3 dance studios, 3 practical spaces, wardrobe, costume construction and set construction workshops. Please note: Performing Arts courses are set to move into our new £58 million City Hub campus at Broadmarsh, scheduled to open in September 2020. View our website for the latest updates on this exciting new development.

Assessment

A combination of traditional and innovative assessment methods are used; including case studies, group projects, live briefs, peer review, time-constrained assessments and presentations. There are no examinations.

Your career and progression

Previous students have moved directly into industry within performance, choreography, teaching, dance production, youth and social work, fitness training, arts and events management and related work in the creative arts and leisure industries.

Alternatively, you may wish to progress to our BA (Hons) Performing Arts Top-up degree (see page 102) validated by Nottingham Trent University; or the second or third year of a similar degree elsewhere.
Performing Arts
BA (Hons) Top-up Degree

This BA (Hons) top-up course is dedicated to helping you to develop as an independent practitioner in the industry and is excellent preparation for a teaching career in the subject. You’ll develop your professional practice in a chosen specialist area (acting or dance) in collaboration with different disciplines and work with professional practitioners whilst developing your own work.

About the course
Modules have at their core the practical work that helps you explore the nature of performance, and nurtures your growth as a creative artist. You’ll be given an overview of the theatre arts industry and be supported to operate effectively within it. You’ll develop an understanding of the industry within a broader economic, political, social and technological context.

The course is delivered by practitioners with strong academic backgrounds.

Modules include:
• Industry practice
• Small-scale theatre
• Major performance
• Negotiated project (acting)
• The Hired Body (dance)

We have close links with local arts organisations such as Dance4, Nottingham Playhouse, LaPelle’s Factory and Dragon’s Breath Theatre Company. This leads to quality work experience opportunities in performance and facilitation.

You will be encouraged to attend an international residency during the course. In previous years, the students have visited Budapest, New York City, Lisbon, Barcelona, Prague and Madrid.

Assessment
You’ll be assessed through written assignments and practical and creative coursework.

Your career and progression
Previous graduates have progressed into: postgraduate education/training; employment in the creative industries; workshop leaders; storytellers; teaching; youth and social work; arts administration.

This qualification is an excellent route towards Qualified Teacher Status (QTS), providing an adequate combination of practical experience and academic study to progress on to a Postgraduate Certificate in Education (PGCE).

Company

Our dynamic in-house dance company provides a unique opportunity to gain skills in performance and arts administration.

Graduates and BA students work alongside professional artists and respond to live briefs to create innovative new dance work.

The dance company is supported by professional patrons including regional dance agency Dance4, and leading choreographers Jem Treays and Glen Graham.
Acting
HNC Foundation Course

This course is perfect if you have a talent and passion for acting and the performing arts and want to refine your skills further in preparation for drama school or university.

The course programme has been designed in association with The Academy of Live and Recorded Arts (ALRA) and leads to a recognised qualification, the Level 4 Higher National Certificate in Performing Arts. Our association with ALRA has allowed us to focus this course on the entry requirements of the most prestigious drama schools, and to provide substantially more contact time than equivalent qualifications.

About the course
You’ll learn and develop further skills in acting, voice, plus devising and producing theatre, through specialist classes and projects during the year. You’ll have the opportunity to experience live theatre both locally and nationally, reviewing performances to get a real taste of current industry trends. Industry experts will share their own professional know-how.

You can expect tutors that have a wealth of industry experience and knowledge, providing the opportunity to explore different texts, periods and genres of theatre, and the opportunity to devise your own pieces. You’ll work with students from other courses to create performance material, giving you the chance to develop effective communication skills and confidence.

Assessment
Assessment is continuous, being a combination of case studies, group projects, live briefs, peer review and time-constrained tasks. There are no examinations.

Your career and progression
After successfully completing this course, you could progress to the second year of our Foundation Degree in Acting, awarded by Nottingham Trent University (see page 98), apply to drama school or enter into employment.

Recent Nottingham College students have gained places at prestigious institutions such as ALRA, the Bristol Old Vic, Liverpool Institute for Performing Arts (LIPA), Royal Central School of Speech and Drama, and the Arts Educational Schools.

UCAS Institution Code
N30

Duration
1 year full-time
2 years part-time

Campus
Clarendon

Entry requirements
You’ll need a minimum of 48 UCAS points. This should be from an NVQ Level 3 vocational qualification in acting (or a related performing arts discipline) or 3/4 A Levels (ideally including a performing arts subject) and/or substantial performing experience.

See entry requirements section on pages 126-127 and visit our website for specific details.

You’ll be invited to an interview and audition and asked to submit an example of academic writing.

How to apply
Full-time – via UCAS

Part-time – apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Sports Coaching

Reasons to choose us

• Work experience in the industry forms and integral part of the Sport Coaching course

• Teaching staff have a unique combination of sports science expertise, postgraduate and teaching qualifications and in-depth industry experience

• As part of our partnership with Nottingham Trent University, you would be eligible to participate in university sport and to play for NTU in BUCS competitions

• We have excellent links with professional sports clubs, sporting bodies and local authorities

Sports Coaching
(Community and Performance) FdSc
Sports Coaching (Community and Performance) Foundation Degree

Become a great all-rounder and prepare for your career with this industry-focused sports coaching qualification.

### About the course
Whether you currently work in sport and want to progress, or you plan to complete a sport-related university-level qualification to kick-start your career, then this course can help you realise your potential.

We will help you to hone and develop the practical and academic skills you’ll need to become the capable ‘all-rounder’ that the ever-changing sport industry demands.

Whether you want to work in sports coaching, sports development or sports administration, we’ll help you towards reaching your goals.

**Year 1 modules include:**
- coaching theory and practice
- physiology of sport performance
- foundations of sport psychology
- training and testing for sport performance
- methods of enquiry in sport
- management and development of sport

**Year 2 modules include:**
- advanced coaching skills
- foundations of sport biomechanics
- applied research skills in sport
- skill learning in sport
- professional development placement
- event management in sport and leisure

### Assessment
We assess continually throughout the course including through assignments, research projects, reports and practical investigations.

Two second year modules include assessment by exam to help prepare you for further degree-level study.

As part of your course you will also need to complete a programme of work placement which we’ll help you to secure.

### Your career and progression
You could progress to the third year of the BSc (Hons) Coaching and Sport Science at Nottingham Trent University, our validating university.

Alternatively you could top-up to a relevant degree at another university.

This qualification could also open up a wide range of careers within a sports coaching, sports development or administrative environment such as sports development officer, sports coach or sports management.

### UCAS Institution Code
N30

### Duration
2 years full-time
3 years part-time

### Campus
NTU Clifton Sports Village

### Entry requirements
You’ll need a minimum of 64 UCAS points, including GCSE grade 4/C in English Language and Maths or equivalent qualifications.

See entry requirements section on pages 126-127 and visit our website for specific details.

You may be invited to attend an interview with sports staff.

### How to apply
Full-time – via UCAS

Part-time – apply direct via nottinghamcollege.ac.uk

### Contact
he.enquiries@nottinghamcollege.ac.uk

---

Subject to validation

---

Ready to apply? See pages 122-123 for more information
Teacher Training

Reasons to choose us

• Fellow students already working in educational settings bring a wealth of experience to the classroom

• Subject mentors offer excellent support and a good deal of experience in their individual specialisms to help you make the most of your time here

• Opportunities to move your career in a new direction through short part-time courses

• Courses developed with employers to ensure our students have the leading edge in the job market

• Experienced staff with first-hand experience of the industry

Choose from:

Educational Practice (Special Educational Needs and Disability) FdA
Teaching - Higher Apprenticeship
Certificate in Education and Training
Diploma in Education and Training
Internal Quality Assurance Award
Leading Internal Quality Assurance Process and Practice Certificate
Educational Practice: 
(Special Educational Needs and Disability) 
Foundation Degree

The field of education is ever changing and opportunities arise within it for an appropriately qualified workforce who can deliver specialist training. This course allows you to develop generic skills in teaching and learning as well as providing an opportunity for supporting students with special educational needs.

About the course
This course is designed to prepare you for employment as a specialist or general educator with a high level of competence in addressing a wide range of specific learning needs within the curriculum.

Year one provides a foundation in practical and theoretical knowledge and skills in inclusive educational theory, policy and practice. The focus on specific educational needs in year two prepares you for practice as a resourceful and proactive practitioner in the increasingly-diverse diagnosed learning needs in specialist or mainstream settings.

You will attend seminars, lectures and workshops and develop your digital competency through online learning and interaction.

You will need to have a placement in an appropriate educational setting for a minimum of 3 hours per week.

Core modules include:
• Teaching, Learning and Assessment
• Curriculum Planning for Inclusion
• Creating a positive and inclusive learning environment
• Professional development and career planning
• Inspirational Teaching, Learning and Assessment
• Specific Learning Difficulties
• ASD, ADHD
• Research methods

If you choose to study this programme on a three-year part-time basis, we’ll arrange an appropriate study plan for you.

Assessment
Each module is internally assessed through individual or group assignments, which can be practical, making use of current educational thinking.

Assignments are sector-focused, e.g. lifelong learning or compulsory education, to develop the relevant skills of analysis and evaluation.

Your career and progression
You could continue into a generic BA (Hons) Education degree or a specialist top-up degree. You could then progress onto a PGCE, SCITT, Teach First or School Direct course.

You will need GCSEs grade C/4 or above in English Language, Maths and Science for a primary school teacher post.

Ready to apply? 
See pages 122-123 for more information
Teaching Higher Apprenticeship Level 5

This two year apprenticeship is for those that are fairly new in a teaching role (Learning and Skills Teacher) and wish to achieve a nationally recognised full teacher qualification and work towards qualified teacher status in Education and Training (QTLS).

About the course
You’ll develop skills to help develop and refine your teaching practice as well as use constructive reflection in order to enhance your continuing professional development. The course covers a number of relevant topics and successful students will achieve the following qualifications:
• Diploma in Education and Training Level
• Safeguarding Level 2

Assessment
You’ll be assessed continuously over the time of the course via assignments, portfolio work and observations.
There is also an end-point assessment consisting of a thematic case study, teaching observation, presentation and professional discussion.

Your career and progression
Once certified you may apply for your QTLS (Qualified Teacher in Learning Skills) status which is legally recognised in schools as the equivalent of the QTS (Qualified Teacher status). You may also wish to progress to your BA (Hons) or Masters in Education.
With the employer’s approval, graduates from this course could progress onto curriculum/training leadership roles following an adequate period of experience teaching at this level, within the sector.

Duration
2 years full-time

Campus
Clarendon

Entry requirements
Maths, English and ICT at Level 2
Level 3 or above in the subject you are teaching
Employed as a teacher in the FE and Skill Sector
Have a subject specific (and teacher qualified) mentor
Have passed a satisfactory DBS check

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Certificate in Education and Training (CET)
Level 4

Previously known as CTLLS, this course is designed for those that teach on a one-to-one basis or deliver pre-prepared lessons to groups and can lead to the Associate Teacher in Learning and Skills (ATLS) status. It is also suitable for those who work or wish to work as teachers in adult community education; teachers/trainers in the voluntary sector; and training personnel in commerce, industry, the public sector or HM forces.

About the course
You’ll develop skills to enable you to refine and improve your teaching and learning as well as use constructive reflection in order to enhance your continuing professional development.

You’ll cover the following topics:
• the role of the teacher
• teaching and learning approaches
• meeting learners’ individual needs
• lesson planning and lesson evaluation
• observed practice
• classroom management, motivation, communication and feedback

The course is designed to enable you to adopt an integrated approach to the theory and practice of teaching; reflect on your own previous/current levels of experience, practice, skills and areas for development; identify principles of learning, teaching, assessment and evaluation; and develop an awareness of your professional role.

Assessment
You’ll be assessed continuously over the course. Each module is assessed by assignments which include: reports; projects; essays; and case studies.

You’ll also produce a professional development portfolio which focuses on teaching practice and involves lesson observations.

Your career and progression
If you continue to a full teaching role you could progress to the Diploma in Education and Training Level 5 (see page 117).

Duration
32 weeks

Campus
Clarendon

Entry requirements
You’ll need a qualification in English and maths at Level 2 or above, at least 30 hours of teaching and a Level 3 qualification (or above) in the subject you are teaching.

You’ll need access to a subject specialist mentor at your place of work. Visit our website for specific details.

You’ll be invited to an interview and will need a satisfactory CRB/DBS check and references.

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Diploma in Education and Training (DET)
Level 5

Previously known as DTLLS, this course is designed for full and part-time teachers who hold a full teaching role. You’ll have the opportunity to gain a nationally recognised full teaching award and work towards qualified teacher status in lifelong learning (QTLS).

About the course
You’ll develop skills to enable you to refine and improve your teaching and learning as well as use constructive reflection in order to enhance your continuing professional development.

The course covers a number of topics over the two years including:
- identifying and supporting individual student needs
- learning theories
- economic and political influences in the lifelong learning sector
- curriculum design
- behaviour management
- reflective thinking
- effective assessment

You could start the course in September.

Assessment
You’ll be assessed continuously over the two years. Each module is assessed by assignments which include: reports; projects; essays; and case studies.

You’ll also produce a professional development portfolio which focuses on teaching practice and involves lesson observations.

The second year is delivered in a more blended approach with a mix of classroom attendance and online work.

Your career and progression
DET qualifies you to teach in the lifelong learning sector and gives you an opportunity to apply for QTLS status through the Education and Training Foundation.

A person with QTLS status and membership of the Education and Training Foundation will automatically be recognised as a qualified teacher in schools. You could also progress to a BA (Hons) or master’s degree in education.

Duration
2 years part-time

Campus
Clarendon

Entry requirements
You’ll need a qualification in English and maths at Level 2 or above and a Level 3 qualification (or above) in the subject you are teaching.

You should already be employed as a teacher in the FE and Skills sector with sufficient class contact time (50 hours minimum each year) – this can be voluntary.

Visit our website for specific details.

You’ll be invited to an interview and will need a satisfactory CRB/DBS check, and references.

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Ready to apply? See pages 122-123 for more information
Internal Quality Assurance Award
Level 4

Previously known as V1, this course is designed for those who maintain the quality of assessment from within an organisation or assessment centre. You’ll be able to develop your skills, gain underpinning knowledge and demonstrate competence in the workplace to help you progress in your career.

About the course
You’ll develop skills to enable you to refine and improve your teaching and learning as well as use constructive reflection in order to enhance your continuing professional development.

The course consists of the following components:
- Component 1: understanding the principles and practices of internally assuring the quality of assessment
- Component 2: internally assure the quality of assessment

Assessment
There are 4 weeks of input followed by 1:1 assessment in the workplace until all standards are met. You’ll produce a professional portfolio which demonstrates the standards met. You will be expected to complete your portfolio within 12 months.

Your career and progression
If you start to manage a team of quality assurers and assessors then you could progress to the Leading Internal Quality Assurance Process and Practice Certificate Level 4 (see page 119).

Duration
4 weeks

Campus
Clarendon

Entry requirements
You'll need to be managing and monitoring a minimum of two assessors who are assessing a minimum of two candidates each undertaking an awarding organisation (QCF)† accredited qualification.

You’ll also need access to a qualified internal verifier (IV) in your own subject area and to be aged 19 or above.

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Qualification Validated by
AIM AWARDS

Ready to apply? See pages 122-123 for more information
Leading Internal Quality Assurance Process and Practice Certificate
Level 4

This course is designed for those who lead a team of internal quality assurance staff. You’ll be able to develop your skills, gain underpinning knowledge and demonstrate competence in the workplace to help you progress in your career.

About the course
The course consists of the following components:

- Component 1: understanding the principles and practices of internally assuring the quality of assessment
- Component 2: internally assure the quality of assessment
- Component 3: plan, allocate and monitor work in own area of responsibility

Assessment
There are 5 weeks of input followed by 1:1 assessment in the workplace until all standards are met. You will produce a professional portfolio which demonstrates the standards met. You will be expected to complete your portfolio within 12 months

Your career and progression
You may wish to continue to be an External Quality Assurer.

Duration
4 weeks

Campus
Clarendon

Entry requirements
You’ll need to be managing and monitoring a minimum of two assessors who are assessing a minimum of two candidates each undertaking an awarding organisation (QCF)† accredited qualification.

You’ll also need access to a qualified internal verifier (IV) in your own subject area and to be aged 19 or above.

How to apply
Apply direct via nottinghamcollege.ac.uk

Contact
he.enquiries@nottinghamcollege.ac.uk

Qualification Validated by
AIM AWARDS

Ready to apply? See pages 122-123 for more information
AM

Excellence in Education and Employment in Nottingham
Apply now

There are two ways to apply to Nottingham College - depending on the type of course you wish to study - either full-time or part-time. Our University Centre team is here to help you throughout the process and with any questions you may have.

All applications for full-time courses must be made through UCAS – the Universities and Colleges Admissions Service – this is the organisation responsible for managing applications across the UK.

The UCAS website provides lots of information on how to apply and the application procedure. We do recommend that you consult this information carefully before completing your application.

You’ll need to register with UCAS before you start to apply. The application process is straightforward, but it’s best to have all the necessary documents and information close to hand before you get started. UCAS will charge a fee for your application.

UCAS has a number of advisory deadlines which we recommend you stick to in order to receive equal consideration; however we do welcome applications throughout the year.

Applying to UCAS

You should apply via UCAS at ucas.com/apply

You can contact UCAS directly on 0371 468 0468

You’ll be asked which course you wish to apply for, so you’ll need the course code and the code for the institution you’re planning to study at.

The UCAS institution code for Nottingham College is: N30
Part-time courses
Applications for all part-time courses should be made directly to Nottingham College using our online application form. Alternatively, you can request a form to be sent by calling 0115 838 0610 or by email to he.team@nottinghamcollege.ac.uk

Mature students welcome
We actively welcome applications to all our courses from mature students who may not have formal qualifications, but have industry experience from working in their chosen sector. Our mature students bring a wealth of valuable knowledge and experience to their classes in which all students can share.

UCAS Extra
This can help if you’re not holding an offer using any of the five choices on your original UCAS application. You can apply for one additional course at a time. This service usually runs from February until the end of June.

Clearing
Clearing begins in July and lasts until mid-October each year. This is an opportunity for students not already holding an offer to secure a place where vacancies still exist.

Course vacancies are normally listed in national newspapers and on the UCAS website.

If you wish to apply during Clearing but have not yet applied through UCAS, or have an enquiry about vacancies, please contact our University Centre team directly on 0115 838 0610 or 0115 838 0517 or by email to he.enquiries@nottinghamcollege.ac.uk
Full-time Courses
Apply online at UCAS.com
Use our institution code N30 and the course code listed in this prospectus or our website

Part-time Courses
Apply to Nottingham College
Use the university-level part-time application form on our website nottinghamcollege.ac.uk

We will assess your application to see if you meet the entry requirements for the course - and also that we have all the information we need to make a decision.

If all information is available, and you meet the entry requirements, we will consider your application. We may ask you to attend an interview/audition or to submit a portfolio of your recent work.

Following completion of our admissions procedures, we will advise you of our final decision via UCAS Track (Full-time) or via email (part-time). The decision will be one of the following:

Unconditional offer
You already meet the entry requirements for the course and we are happy to offer you a place without conditions.

Conditional offer
You will have to meet certain conditions before the start of the course (such as achieving your exams with a certain grade). We will specify these conditions when making you an offer.

Decline
Unfortunately, we are not able to offer you a place at this time. We will advise you why you were unsuccessful on this occasion.

Full-time Only
Once all of your offers are in, you will have some time to decide which courses to select as first (firm) and second (insurance) choices. UCAS will give you a personal deadline. It is important that you reply by this deadline, otherwise ALL of your offers will be automatically declined by UCAS.
It’s a big decision choosing uni, but for me, Nottingham College ticked the right boxes. I’m so glad I did because I’m really enjoying it*

*National Student Survey, 2018
Entry requirements

Before completing your application, you should check whether you have, or expect to gain, the necessary qualifications for entry. In general our entry requirements are:

Foundation Degrees and Higher National Certificates/Diplomas (HNC/HND)

You will need the minimum number of UCAS tariff points specified in the details for your chosen course, made up from:

• At least two A Levels at A2
• BTEC Diploma or Extended Diploma
• International Baccalaureate (IB)
• Access to HE Diploma

Other combinations of qualifications and experience will also be considered, as will Level 3 qualifications not currently listed on the UCAS tariff. For our creative courses, you would usually need a qualification in a relevant subject area.

Literacy/Numeracy: For entry to our university-level courses, we expect students to be working (or to demonstrate competency) at Level 2 or above in English Language/literacy and maths/numeracy. Generally, we accept GCSE passes at grades 9 - 4 (A*-C).

For BA (Hons) Top-up Degrees

You should possess – or expect to achieve – one of the following in a related subject area:

• Foundation Degree (FdA/FdSc)
• Higher National Diploma (HND)
• Diploma of Higher Education (DipHE)

Mature students

In all cases, experienced mature applicants (those aged 21 or over at the start of the course) with relevant professional or industrial experience and/or qualifications are welcome to apply.
If English is not your first language

It is important that you are able to speak, write and understand English at an appropriate level. You must have a minimum English level of academic IELTS (International English Language Testing System) of 5.5 overall (with no component below 5.0) or an equivalent qualification recognised by UK Visas and Immigration (UKVI) on their list of Secure English Language Tests (SELTs). You can check the current list of approved SELTs at: www.gov.uk

For HNC/HND/Foundation Degrees:
You will need an IELTS (academic) overall test score of 5.5 or above (with no individual component less than 5.0) or equivalent.

For BA (Hons) top-up degrees:
You will need an IELTS (academic) overall test score of 6.0 or above (with no individual component less than 5.5) or equivalent qualification.

GCSE grades compared

Since 2017 GCSE results have been graded from 9 to 1 (instead of A* to G), with 9 being the top grade. You can check this table to see how they now compare.

Generally, we accept GCSE passes at grades 9 - 4 (A*- C). However, some courses may have specific GCSE grade requirements. Applicants should check the relevant course page on our website for up-to-date information.

New grade
9
8
7
6
5
4
3
2
1

Old grade
A*
A*
A
B
B/C
C
D
E
F/G

The UCAS tariff

This is the system most universities and colleges use to compare different qualifications, when checking that applicants meet their entry requirements.

In this prospectus, we show the minimum number of UCAS tariff points required for each course. You can use these tables as a guide. For more detailed information on the tariff, go to: www.ucas.com
We have a number of campuses located across Nottingham.

Each has its own distinctive environment, influenced by the subjects studied there and, of course, all of them come with a warm welcome and friendly atmosphere.
1 Basford
664 Nuthall Road, Basford, Nottingham, NG8 6AQ
(Sat Nav: NG6 0LG)

2 City (Adams)
The Adams Building, Stoney Street,
The Lace Market, Nottingham NG1 1 NG

3 City (Maid Marian Way)
Maid Marian Way, Nottingham, NG1 6AB

4 Clarendon
Pelham Avenue, Nottingham, NG5 1AL

5 Highfields
Jesse Boot Avenue, Science Park, University Boulevard, Nottingham NG7 2RU
We’d love to hear from you

We use our websites and social media to share all the great things our students get up to while they’re at college with us, plus important reminders about open days, UCAS deadlines and how to apply.

Email: he.enquiries@nottinghamcollege.ac.uk
Tel: 0115 9 100 100
www.nottinghamcollege.ac.uk

We hope this guide has helped you make some choices about your university-level study. You can find out more at one of our open events – just visit our websites to find out more – or get in touch with one of our friendly advisors.

There are many ways to find out more about studying with us. We’re here to help you make the transition into university-level study and will support you all the way.
Our latest HE Terms and Conditions are available from www.nottinghamcollege.ac.uk

It is important that you take the opportunity to read and understand this information before applying. A link to the Terms and Conditions relating to your start date will be sent to you as part of your offer. We will advise applicants of any material changes and policy revisions. Information in the Terms and Conditions relates to:

- Acceptance of your offer and cancellation
- Course changes or closures
- Discontinuing courses
- Admissions policies
- Changes to support services
- Tuition fee liability
- Additional costs
- Policy updates
- Enrolment and registration procedures
- Complaints policies and procedures
- Academic regulations and progression
- Data Protection

If you have any questions about the HE Terms and Conditions, please contact the University Centre Office on 0115 838 0541 or email he.enquiries@nottinghamcollege.ac.uk

LEGAL DISCLAIMER

The information contained in this publication is intended as an indicative guide to the educational and other services provided by the College. The College endeavours to ensure that the information provided is accurate and up-to-date at the time of going to press (February 2019).

However, it may be necessary for the College to make changes to some of the information presented in it. To make an informed decision about whether you wish to study any of the courses in this guide, we advise you to consult the College website for up-to-date information.
I AM

Prepared for Employment